18

6-2502-10-001

19 No. authorysten fr Sal. 18 100,000.00 100

7 Rovember 1955

HENOPARDUM FOR COMPERCILER

ATTENTION | Finance Division

emper : Managa Subproject 48 - Obligation # 3

Moder the authority granted in the mesorandum dated 13 Artil 1953, from the DCI to the DDA, and the attention of this subportion is unbecomen measurands, Subproject k3 was previously approved. Under the same sutherity an additional sum of \$100, 179,00 has been authority an additional sum of \$10, 179,00 has been authorized to ever the subproject's expenses (thereby bringing to a total of \$200, 179,00 funds obligated during FY 50) to be charged to Alloinant 6-2502-10-001.

SIDNEY COTTLISS Chief TSS/Chemical Division

APPROVED FOR DELICATION OF FUNDER

2502-10-001

Dates

Distributions

Orig & 2 - Addresses 1 - TSS/CC

1 - TSS/FASB 1 - TSS/SRB 2 - TSS/CD

Research Director

33/man (7 November 1955)

• 67

		Sub	KULTRA -Project 48)nc	
Description	Date	Obligations		Balance :	
deproject 18	Dine 3 Jene 9 18 958	300000	29.90000 100 av	300000	
				A CONTRACT OF THE PROPERTY OF	
				a design control of the second	
				and the second s	

48.2

PROPOSED BUDGETS Fiscal Year 1955-56

Summary

Budget

General Administrative

Project #1

Project #2

\$ 84,295.00

54,268.00

47,950.00 84,175.00

\$ 270,688.00

Total Budget Request



Administrative

Salaries Director Executive Director Administrative Asst. Clerk Typist

27,185,00

Office Equipment and Supplies Equipment Supplies

410.00 300.00 -

710.00

Travel

Recruitment, Official Co and Consultations Hostig

1,800.00

1.800.00 10,000.00

Contingency Fund

Office Space and Expense Rent and Maintenance Telephone

6,000.00 600.00 6,600.00

Special Projects To provide mechanisms to assess present, available information personnel in the various fields of interest of the

concept.

3. Field Trips

Conferences - 4 annually (@ 7,000.00 ea.) Approx.

20 participants 2. Special Consultants

28,000.00 5.000.00

5.000.00

General Administrative for a

Salaries Secretary

3,800.00

3,800.00

Office Equipment and Supplies Equipment Subscriptions etc. Stationery & Supplies

300.00 100.00 500.00

900.00

Travel Iccal Travel 3,160.00 3,160.00

Office Space and Rent

14,400.00 96.00 Exterminator 720.00 Gas and Electricity 1,800.00 Telephone 300.00 Household Supplies 1,092.00

Cleaning Man

18,408.00 14.000.00

General Clerical Staff 4 Clerk typists @ 3,000.00 Equipment and Supplies

12,000.00 2.000.00

Total General Administrative

Project #1 Basic Studies on Human Brain Functions		
	10,000.00 D eatle	11 - 1.04.51
Salaries 2 Neurologists @ \$5,000	10.000.00 0	. 000
1 Neurologist 1 Neurological Asst.	4.000.00	
Village 1	~ 5 000.00	
1 Physiologist - Psychologist - full tu	4 -6 500-00	
3 Technicians @ \$2,700	8,100.00	
	2,750.00 -	40,350,00
1 Clerk typist		
Technical Equipment and Supplies	1000 000	
Equipment	4,000.00	5,500,00
Supplies	1,500.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Office Equipment and Supplies		•
Equipment and Superior	250.00	
Supplies	250.00	500.00
Sifebries		
Travel	1,600.00	1,600.00
Meetings	1,000,00	
Laboratory Space and Maintenance		0
urnished		
Total Bu	dget Project #1	\$ 47,950.00
<i>[4]</i>		

	/ 0
Project #2	
Tactors Affecting Behavior, Attitudes and Motivation of The group to be studied in the coming fiscal year	
The group to be studied in the coming listar year	And the second second
Salaries Willeton	
1 Anthropologist - 1000 6,500.00	
1 Anthropological Asst. 3.500.00	
1 Linguistic Asst full Cur. 1 3,000.00	
1 Admin. Asst. (For. National) // 4,800.00	
1 Secretary 5,300.00	-
1 Psychologist 9,600.00	
1 Psychological Asst. 4,000.00 -7	
1 Secretary	
2 Payabiatrists @ 6.000 - 1/2 time = 12,000.00	
1 Physician - 448 (200.00	
1 Physician (Fellow) 4,000.00	62,200.00
Office Equipment and Supplies	
Equipment 2,050.00	
Stationery and Supplies 2,500.00	
Books 1,000.00	7,050,00
Psycho. Tests, Maps., Misc. 1,500.00	7,000.00
2 207 00	3.125.00
Informants (125 @ \$25) 3,125.00	3,3,
6,000.00	6,000.00
Special Candidates (6,000.00	3
Travel 5 800 00	5,800.00
Meetings and local travel a hour 5,800.00	
anni C Majukanana	
Office Space and Maintenance furnished	0
Turitonous Turitonous	
Total Budget Project #2	\$ 84.175.00
A THE TANK OF THE PARTY OF THE	
, ,	

HOSPITAL November 1955

Balance 1 November 1955 Received 8,718.76 25,000.00

Total to be Accounted for 33,718.76

Expenditures:

Salaries	8,123.20
Informant Fees	150.00
Telephone	1.93
Laboratory Supplies	61.32
Maintenance	24.00
Equipment Rental	15.45
Special Service	1.250.00
Furniture, Equip. & Fix.	90.84
Reference Library	51.28
Travel	538.39
Social Security	126.13
Electricity	45.15
Misc. Expense	13.47
Office Supplies	394.61

Total Expenditures

10,885.77

Balance

22.832.99

Total

33.718.76

2 Desk Lamps 3 15.67 31.34
 1 Filing Cabinet 52.50
 90.84

 Hospital Balance shows 22,881.59. There is an error in the amount of \$48.60 which was credited incorrectly. Our balance above is the true balance.

475

HOSEITAL 1955

Balance 1 August 1955

\$16,924.39

Expenditures:

\$6,948.51
136.32
105.55
225.00
38.00
4.49
5.26
9.28

Total Expenditures

Balance 31 August 1955

\$7.472.41

9,451.98 \$16,924.39

May Julles

HOSPITAL September 1955

Balance 1 Sept. 1954

Received

\$ 9,451.98

25,000.00

Total

\$ 34,451.98

Expenditures: Electricity 183.40 Telephone 462.81 Travel and Entertainment 1,633.37 Salaries 7,171.15 Payroll Taxes 124.02 Laboratory Supplies 85.62 Equipment 723.65 Office Supplies & Misc. 222.50 Rent 1,200.00 Informant fees 100.00 3.000.00 Admin. Services Total Expenditures

14.906.52

Balance

19.545.46

Total

34,451.98

pay settes

HOSPITAL October 1955

Balance 1 October 1955

\$ 19.545.46

Excenditures:

Salaries
Rent
Informant Fees
Telephone
Subecriptions and Dues
Laboratory Supplies
Reference Library
Office Equipments
Social Security
Office Supplies and Misc.
Travel
Deposit for New Office Space

7.155.22	
1,200.00	
275.00	
84.05	
20.00	
25.50	
11.52	
408.45	
121.38	
519.43	
116.15	
890.00	
10.826.70	

Total Expenditures

Total

Balance

9 219 26

19.545.46

	1 Desk	42.50
	1 Desk	73.95
	1 Desk	84.75
	3 Typ. Tables @ 16.9	50.85
	2 Swivel posture ch	irs 85.00
	2 floor mats	11.90
	1 filing cabinet	59.50
	I living caction	408.45

poly Into



Cash Received:

\$ 29,900.00

78.18

76.50

20.000.00

1,829.16

22.021.14

3.50

5.00

10.77

(247.79)

150.00

120.00

7.856.65

29,900.00

Amount to be Accounted for 29,900.00

Disbursements:

Petty Cash "

Cash on hand

Furniture and Fixtures and Equipment
Subscriptions and Daes
Reference Library
Grants
Salarias
Fee
Stationery
Office Supplies
Total Disbursements
Advances to Employees

Total Accounted for

hong buttles



Cash on Hand August 1, 1955 Cash in Bank August 1, 1955 Cash Received Advances To Employees

7,856.65

Amount to be Accounted for

Expenditures:

	1. /1.
Reference Library	4.64
	1,829,16
Salaries	42.55
Communications	
Travel	1,367.36
Travel 1955 Expense absorbed	73.90
ILEAST TAND PROGRESS AGAIN	40.00
Taxes and License fees	500,00
Legal and Auditing	40.45
Office Supplies and Postage	
Conference Expenses	41.91
Coureleuce exhemes	30.50
Miscellaneous Expense	25,000.00
Grants	
Tores Withheld Paid	211.30

Total Expenditures	29,181.77
Taxes Withheld from Salaries	(247.79)
Advances to Employees	300.00
Party Cash	174.03
Cash in Bank	16,438.59
Amount Accounted for	\$45,845,60

September 1955

48-5

Cash on Hand Sept. 1, 1955 Cash in Bank Sept. 1, 1955 Advances to Employees Cash Received

-A

174.03 16,438.59 300.00

Amount to be Accounted for

\$17,253,12

Expenditures:

Reference Library
Salaries
Communications
Travel
Taxes-Payroll
Office Supplies
Conference Expenses

14.00	
1,829.16	
10.69	
47.40	
109.73	
1.88	
25.00	

Total Expenditures	2,037.88
Taxes Withheld from Salaries	(146.32)
Advances to Employees	300.00
Petty Cash	305.06
Cash in Bank	14.756.52
Amount Accounted for	\$17,253.12

proporties.

Cash on Hand Oct. 1, 1955 Cash in Bank Oct. 1, 1955 Advances to Employees Cash Received (Special amount for a special trip) Total to be Accounted for

Expenditures		
Reference Library Salaries Communications Special Services Travel Entertainment Payroll Taxos Taxes Paid Office Supplies and Postage Dues and Subscriptions Bank Charges	59.49 1,829.16 3.69 1,000.00 4,937.25 18.30 36.59 4,30.60 3.62 22.76 1.65	
Conference Expenses Miscellaneous Expense	23.62 93.65	8,470.38
	Taxes Withheld from Salaries	(284.38)
	Advances to Employees	1,000.00
	Petty Cash	182.93
	Cash in Bank	8,992.65
	Total Accounted for	\$ 18,361,58

Justy gother.







Cash on hand Nov. 1, 1955 Petty Cash Advances to Employees Cash Received 8,992.65 182.93 1,000.00 68,000.00

Total to be accounted for \$78,175.58

Expenditures

Salaries	
Reavel	
Grants	
Dues and Subs	
Communication	
Conference Ex	
Misc. Expense	•
Payroll Taxes	1
Reference Lit	rary
Tayes WT nate	1

1,829.16		
199.35		
33,000.00		
19.50		
4.55		
16.05		
13.18		
32.57	6-	
.39		35,325.95
211.20		331343172
	Taxas Withheld	(211.20)
	Social Sec. Taxes	(65.14)
	Advances to Employees	2,100,00
	Petty Cash	203.85

Cash in Bank
Total Accounted for

Shopfalds.

48,5



Cash on Hand Dec. 1, 1955 Petty Cash Advances to Employees 40.822.12 203.85 2,100.00

Total to be Accounted for \$43,125.97

Expenditures

Reference Library	17.75
Travel	1,799.49
Withheld Taxes paid	211.20
Office Supplies	. 85
Dues & Sub.	30.00
Conference Exp.	36.40
	48.00
Misc. Excense	48.00

Total Expenditures	2,143.69
Advances to Employees	104.76
Petty Cash	200.00
Cash on hand	40,677.52
Total Accounted for	\$43,125.97



Cash Received

\$ 29,900.00

Amount to be Ascounted for 29,900.00

Distursements:

Furniture and Fixtures and Equipme
Subscriptions and Dues
Reference Library
Grants 3
Salaries
Fee-
Stationery
Office Supplies

	 78.18
	76.50
	3.50
-,	20,000.00
	1,829.16
	5.00
	18.03
	10.77
	22,021.14

Total Disbursements

Office Supplies

Taxes Withheld from Salaries
Advances to Employees Petty Cash
Cash on hand

(247.79)

150.00

7.856.65

Total Accounted for 29.9

29,900,00

phy miles

سينين ليستني



Cash on Hand August 1, 1955 Cash in Bank August 1, 1955 Cash Received Advances To Employees 7.856.65 37.719.95 150.00

Amount to be Accounted for

Expenditures:

	4.64
Reference Library	1,829.16
Salaries	42.55
Communications	1.367.36
Travel	73.90
Travel 1955 Expense absorbed	40.00
Taxes and License fees	
Legal and Auditing	500.00
Office Supplies and Postage	40.45
Conference Expenses	41.91
CONTELEUCE PYDELIAGO	30.50
Miscellaneous Expense	25.000.00
Grants Taxes Withheld Paid	211.30
Jaxes Michitare . str	

Total Expenditures :

Taxes Withheld from Salaries

Advances to Employees

Petty Cash

Cash in Bank

Amount Accounted for

29,181.77

(247.79)

300.00

174.03_

16,438.59

She alik 60

fly Jottles.

September 1955

48-6

Cash on Hand Sept. 1, 1955 Cash in Bank Sept. 1, 1955 Advances to Employees Cash Received 174.03 16.438.59 300.00 340.50

Amount to be Accounted for

17,253,12

Expenditures:

Reference Library	14.00
Salaries	1,829.16
Communications	10.69
Travel	47.40
Taxes-Payroll	109.73
Office Supplies	1.88
Conference Expenses	25.00

25.00	
Total Expenditures	2,037.86
Taxes Withheld from Salaries	(146.32)
Advances to Employees	300.00
Petty Cash	305.06
Cash in Bank	14.756.52
Amount Accounted for	\$17,253,12



Judy total



 Cash on Hand Cot. 1, 1955 Cash in Bank Oct. 1, 1955 Advances to Employees Cash Received (Special amount	for a special trip)	\$	305.06 14.756.52 300.00 3.000.00	
	Total to be Accounted for	\$	18,361.58	-
Expenditures				
Reference Library	59.49	,		
Salaries	1,829.16	,		
Communications	3.69			
Special Services	1,000.00			
Travel	4,937.25			
Entertainment	18.30			
Payroll Taxes	36.59			
Taxes Paid	430.60			
Office Supplies and Postage	3.62			
Dues and Subscriptions	32.76			
Bank Charges	1.65			
Conference Expenses	23.62		0 1:00 00	
Kiscellaneous Expense	93,65		8,470.38	
	Taxes Withheld from Salaries		(284.38)	
•	Advances to Employees		1,000.00	
	Petty Cash		182.93	
	Cash in Bank		8,992,65	

Total Accounted for

John Jutales.



Cash on hand Nov. 1. 1955 Petty Cash Advances to Employees Cash Received

8,992.65 68,000.00

Total to be accounted for

Expenditures

	1 000 16	
Salaries	1,829.16	
Epayel	199.35	
Oranta	33,000.00	
Dues and Subscription	19.50	
Communications	4.55	
Conference Expense	16.05	
Misc. Expense	13.18	
Payroll Taxes	32.57	tell, t
Reference Library	.39	
Taxes WT paid	211.20	11 21 21
rayes at bare	/	
		Taxes Withhel

35,325.95 (211.20)

(65.14) Social Sec. Taxes

Advances to Employees 2,100.00

203.85 Petty Cash

40,822.12 Cash in Bank

Total Accounted for \$ 78,175.58

July Istation



 Cash on Hand Dec. 1, 1955
 40,822,12

 Petty Cash
 203.85

 Advances to Employees
 2,100.00

Total to be Accounted for \$43,125.97

Expenditures

Reference Library	17.75
Travel	1,799.49
Withheld Taxes paid	211.20
Office Supplies	.85
Dues & Sub.	30.00
Conference Exp.	36.40
Misc. Expense	48.00

 Total Expenditures
 2,143.69

 Advances to Employees
 104.76

 Petty Cash
 200.00

 Cash on hand
 40,677.52

 Total Accounted for
 \$43,125.97

HOSPITAL JULY 1955

Balance

\$ 9,263.10

Received

20,000.00

Total

29,263,10

Expenditures

Rent - Aug. and Sept. 1955	2,400.00
Equip., Fur. and Fix.	525.86
Books	3,16
Office Supplies and Misc.	184.35
Salaries	7,904.25
Payroll Taxes	158.06
Special Services	600.00
Informant Fees	200.00
Travel and Entertainment	224.74
Maintenance	10,00
Electricity	76.69
Ich Supolies	51.60

Total Expenditures

12,338,71

Balance 31 July 1955

16 024 30

My godin

HOSEITAL 1955

Balance 1 August 1955

16,924.39

Expenditures:

Salaries
Payroll taxes
Travel
Informants Fees
Maintenance
Office Supplies
Entertainment
Laboratory Supplies

\$6,948.51	
136.32	
105.55	
225.00	
38.00	
4.49	
5.26	
 9.28	
 5.26	(m-m)- (m-m)

Total Expenditures

Balance 31 August 1955

\$7,472.41

9.451.98

\$16,924.39

filing Interes:

HOSPITAL September 1955

Balance 1 Sept. 1954

Received

\$ 9,451.98

25,000,00

Total

\$ 34,451.98

Excenditures:

Electricity
Telephone
Travel and Entertainment
Salaries
Payroll Taxes
Laboratory Supplies
Equipment
Office Supplies & Misc.
Rent
Informant fees
Adain, Services

14,906.52

Balance

19.545.46

Total

34,451.98

May selles

HOSPITAL October 1955

		de la companya de la
Expenditures:		
Salaries		7,155,22
Rent		1,200.00
Informant Fees		275.00
Telephone	•	84.05
Subscriptions and Dues		20.00
	the second secon	25.50
Laboratory Supplies		11.52
Reference Library		408.45
Office Equipment*		
Social Security		121.38
Office Supplies and Misc.		519.43
Travel		116.15
Deposit for New Office Space		890.00
	Total Expenditures	10,826.70
	Balance	8,718.76
	Total	19.545.46

100

*	1 Desk	42.50
	1 Desk	73.95
	1 Desk	84.75
	3 Typ. Tables @	16.95 50.85
	2 Swivel postur	
	2 floor mats	11.90
	1 filing cabine	t 59.50
		408.45

Balance 1 October 1955

flood bothers

HOSPITAL November 1955

Balance 1 November 1955 Received

8,718.76

Total to be Accounted for

33,718.76

Expenditures:

Salaries	8,123.20	
Informant Fees	-150.00	
Telephone	1.93	
Laboratory Supplies	61.32	
Kaintenance	24.00	
Equipment Rental	15.45	
Special Service	1,250,00	
Furniture, Equip. & Fix.	90.84	
Reference Library	51,28	-
Travel	538.39	
Social Security	126.13	
Blectricity	45.15	
Misc. Expense	13.47	-
Office Supplies	394.61	

Total Excenditures

10.885.77

Balance

22,832,99

Total

33,718,76

2 Desk Lamps @ 15.67 31.34 1 Filing Cabinet 59.50 90.84

 Hospital Balance shows 22,881.59. There is an error in the amount of \$48,60 which was credited incorrectly. Our balance above is the true balance

fray folder.

HOSPITAL December 1955

Balance 1 Dec. 1955

\$ 22,832.99

Expenditures:

Maintenance	11.06
Telephone and Electricity	263.86
Rent	1,200.00
Admin. Expense	750.00
Equipment-1 Thermistor App.	300.00
Travel	300.11
Informant Fees	125.00
Lab. Supplies	7.05
Office Supplies and Misc.	242.62
Reference Library	19.35
Salaries	7.462.91
Special payments salary	176.50
Soc. Sec.	89.24

Total Expenditures

Balance

10.947.70*

11,885,29

\$ 22,832.99

*Rospital shows expenditures of \$10,996.30 Difference of the \$48,60 which was credited in error last month.

John Jothio



Cash on Hand June 1, 1956 77,631,76
Petty Cash 200.00
Advances to Employees 47,13
\$ 77,631,62

Expenditures

Travel	409.16	
Entertainment	20.00	
	1,829.16	
Salaries	3.75	
Ref. Library	200.00	
Legal	422,40	
Withholding Taxes paid		
Communications	4.57	
Conference Expense	12.60	0.011.10
Miscellaneous expense	12,48	2,914.12
Taxes Withheld		(211,20)
Soc. Sec.		(3.92)
Petty Cash		116.88
		75.066.01
Cash on Hand		13,000,01
		\$ 77.881.89

I have examined and approved the submittee expenditures.

SIDEL FORTIER

TSS/Chemical Division

Data:

HOSPITAL June 1956

Balance June 1, 1956

\$ 36,081.02

Expenditures:

\$570.51
169.32
141.00*
614.30
89.38
(13.70)
1.200.00
72.28
34.35
370.35
1,698,72
218.69

Total Expended 5,165,20

Balence 30,915,82

Balance Accounted for \$ 26,081,02

* Equipment

Filing Cabinet	- 59.50
Gas Regulator	38.50
Thermoswitch	30.00
L Cenco Electrical	
Heater	13.00
	141.00

I have examined and approved the submitte

expenditures.

Calef TSS/Chesical Division

Date:

FaLE 48

May 15, 1956

Attentions Anager

Enclosed please find the check with emount of \$25,000. This sum is to be used you work in the field of Human Scology.

Sincerely,

Enc.

I have examined and approved the substituted expenditures.

Sin filles

Dater

TSS/Chemical Division



Cash on Hand - Kay 1, 1956 43,170.01
Petty Cash 200,00
Advances to Employees 300,00
Receipts 67,344,05
\$ 111,014,06

Expenditures

iravel	117.77	
Grants	31,250.00	
Salaries	1,829,16	
Dues and Subscr.	2,62	
Ref. Library	28.22	
Office Supplies	40.24	
Communications	4.09	
Entertainment	22.86	
Bank Charges	.65	
Misc. Exp.	80.00	
Soc. Taxes Accrued	and payable32.24	33,407.85
	Taxes Withheld	(211.20)
	Soc. Taxes	(64.48)
	Advances to Employees	47.13
	Petty Cash	200.00
	Cash on hand	77.634.76

I have examined and approved the submitted expenditures.

SIDUEL COTALLES Chief

TSS/Chemical Division

Date:



16 V

HOSPITAL May 1956

Balance May 1, 1956

Received

Total to be Accounted for

17,302.41 25,000.00

Expenditures

Maintenance	10.00
	2,400.00
Rent	838.40
Travel	104.58
Elect.	
Telephone	106.17
	75.50
Equipment*	15.98
Ref. Library	8.77
Entertainment	
Special salary payments	200.38
	4.01
Soc. Sec.	2,000.00
Admin. Fees	
Office Supplies, Postage & Misc.	457.60

Total Expenditures

Balance

Total Accounted for

6,221.39

36,081.02

\$ 42,302.41

*1 Filing Cabinet 1 Stopwatch

59.50 16.00

> I have examined and approved the submitted expenditures.

Dates

TSS/Chemical Division

cyqv



RIAI, BALANCE

48-8

	Dr.	<u>Cr</u> .
CASH	77.634.76	
PETTY CASH	200,00	
ADVANCES TO EMPLOYEES	47.13	44-
REFERENCE LIBRARY	117.99	
DEPOSITS	425.00	
SOCIAL SEC. TAXES PAYABLE		90.78
TAXES WITHHELD PAYABLE	and the second second	422.40
EXCESS OF INCOME OVER EXPENDITURES		39.211.56
CONTRIBUTIONS		151,059.05
OTHER RECEIPTS		.08
SALARIES	9,298,59	
COMMUNICATIONS	8.94	
	150,00	
SPECIAL SERVICES	687.45	
TRAVEL	50.39	
ENTERTAINMENT	117.58	
INSURANCE	117.50	33.67
TAXES PAYPOLL	75.90	25.01
OFFICE SUPPLIES AND POSTAGE	134.12	
DUES AND SUBSCRIPTIONS		
BANK CHARGES	•65	
CONFERENCE EXPENSES	509.67	
MISCELLANEOUS EXP.	109.36	
GRANTS	101,250.00	
	\$ 190,817.54	\$190.817.54

I have studined and approved the submices expenditures.

IDEEL GOTALIE

Date:

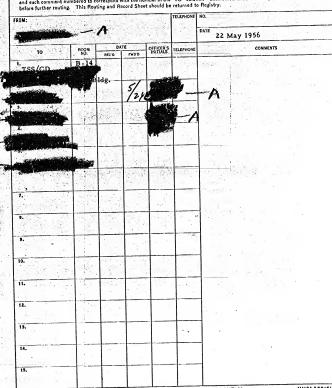
TSS/Chemical Division



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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn ecross sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Rocord Sheet should be returned to Registry.



17 May 1986

MEMORARDUM FOR: Deputy Director (Support)

SUBJECT

REFERENCE

TRS Memo to DD/S and DD/F dated 10 June 1955 re

Termination of Administrative Plan

1. You approved the request of the Forking Committee to terminate the Administrative Plan for Project the is of SO June 1955, "provided, (a) the Administrative Plan is fully the parts with through 30 June 1955, and, (b) a summary report is submitted to the DD/S and the DD/P as of 30 June 1955 giving the disposition and status of all funds and other Agency assets involved in this project."

2. With reference to provision (a) above, the Administrative Plan was complied with should 30 June 1985. The Audit Office recently completed an audit on the form 1 January 1955 to 30 June 1956 (which was the second and finel audit) and took no exceptions to the administrative bandling as set forth in the Plan.

3. With regard to provision (b) above, a schedule of project expenditures is attached and is supported by schedules of logistical items surchased through with

As of 1 July 1985, the following assets were transferred to the books of the successor organisation to Project (1985) Project #48):

Card Depodit Equipment and Books

425,00 ,244,88

Total

The above cash was expended in July and August of 1955, and through the use of a special accounting feature the resultant expenses are included in the attached schedules, as is the deposit and the equipment costs. This allowed the Working Committee to account for all of the vances. An amount of \$11.68 remaining in the contingency rund vanges to the Agency in September 1955.

48-9

2- 4

5. As of 1 July 1955, and received \$100,000 and expended all but \$8,069,10. Rent obligations of \$7,500 and salaries have accounted for

6. All project books and records have been audited through 30 Ause 1965, and we have resolved or satisfactorily explained all audit exceptions.



48-9



From Date of Inception, 11 June 1964 to 30 June 1955

			A STATE OF THE PARTY OF THE PAR	A STATE OF THE PARTY OF THE PAR
	7- 1	TOTAL		
ì	Personal services:			
7.	Arenos employees	\$ 6,598.70	\$ 5,055.40	\$ 1,543.30
,	amployees	43,423.22	43,423,23	
	Travel and entertainment	12,797.84	1,057.34	11,740.50
	Building rent	15,200.00	13,200.00	
	Furniture, equipment and books	15, 943.05	13,098.17	2, 244, 68
	Cost of using		7-7-1	
	at of advances	8,000.00	8,000,00	
	Miscellaneous office supplies	2,847.52	2,157.04	790.48
	Utilities	1,268,81	1,272,40	16.41
	Consultant's fees	864.00	404.00	400.00
	Payroll taxes	938.14	938.14	
	Maintenance	869.70	669.70	
	Informant fees	PR 600.00	600.00	
	Deposit with Control			
	eredit card	425,00	1.5	425,00
	Laboratory supplies	1,064,45	861,49	202.96
	Cash returned to Agendys	11.68	302,00	11.68
	Balance with	9,263.10	9,263,10	24100
	SHIFTIGH ALLE	4,403.10		
	Totals	\$117,375.81	\$100,000.00	\$17,875.21

* Schedules attached
** Raturned to the Agency
***This balance obligated in rent
(\$7,200) and the balance in
salaries

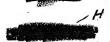
I have examined and approved the submitted

expenditures.

Sibhey Cottlill Chief TSS/Chepical Division

Date:





Schedule of Furniture Equipment and Books Purchased Through

From Date of Inception, 11 June 1954 to 30 June 1955

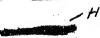
_	At and the manage	\$ 54.51
3	Dispatch cases	687.47
1	Conference table	393.79
1	Noeler safe	7.50
1	Petty cash box	77.25
	Draperies	11.05
1	Right light and accessories	245,48
1	Ditto machine and stand	25.49
	Portable type	31.50
1	Electric fan	290.47
3	Pentron-T4 Recorders	370.29
	Books	-
	Total*	2,244.86

*All of the above items will remain the property of the Agency.

I have examined and approved the submitted expenditures.

Silver novited Tes/shewical Division

D-10"



Schedule of Furniture Equipment and Books Purchased Throughe

From Bate of Inception, 11 June 1854 to 30 June 1958

-	2-Drawer file cabinetletter size	\$ 90.69
ì	Smith & Corona Typewriters	702.00
	Dock lampsvarious sixes	135.43
	Flat-top deskExecutive type	115.50
	Socretary deaks	558.00
	Conference desk	102.50
ì	Ara guivel posture chairs	170.00
•	Sectional swivel chairs	75.90
ī	Adding mechine	158,00
i	#1070 Decade scalerExtav Religat	1,220.00
i	Sequin Godd. Form Board	22.95
i	get Blectric Timer-150 volts	72.49
î	Mechanical counter	9.49
î.	Code #7-431 Purche Peg Board	20.09
i .	Stop-watch 78-729 & holder	19.95
i	#831-BL Strobotac Unit	150,00
î	A-Drawer file cabinet-letter size	\$2.75
î	Halstead test battery	963.26
à	Air Conditioners	1,320.50
ì	Conditioning Panel	2,549,33
3	Encksdores	44.85
3	Side chairs	. 65.00
1	X-ray stand-wased	175.00
2	Deak lastes	33.19
	Smith & Corona typewriter	202.00
1	Scintillator Detector and mounting	512.25
1		61.00
3	Cabinet	10,50
1	Fabricator eye-piece	13.75
1	Projector Polariscope	429.00
2	Voice Masters	95.00
1	Stroboscopic test box	95.00

--continued



_	41-3-4-	\$ 150.00
1	Strobotes Tape recorder and accessories	300.41
1		139.90
3	Desks	43.75
1	Swivel chair	34,75
1	Secretary's posture chair	181.60
8	Conference chairs and cushions	50.85
3	Typewriter tables	119.00
3	Yile oabisetsletter size	59.72
1	Camera and film	262.00
ì	Voice Master and accessories	8.82
1	Photocell Model & Pul.	388.10
2	Typewriters	
ī.	Deak	69.95
ī	Swival chair	43.75
;	Alum, posture chair	34.75
1	Becorder and Transcriber and accessories	490.95
:	Vestinghouse Elerometer	17.63
•	Filing cabinet	60.75
•	Chair	29.97
•	Installation costs of various equipment	436.10
	Books (approximately 21)	134.96
	BOOKS (Shbrostmutar) wy)	and the same of the same of the same of
	Total*	\$13,098.17

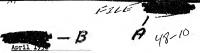
elf and when this research activity is terminated, all of the above itams become the property of

I have examined and approved the expenditures.

Tso/court al Division



Date:



Cash on Hand - April 1, 1956
Petty Cash
Advances to Employees
Receitts

37,488.50 200.00 0 8,200.00

Total to be Accounted for\$ 45.888.50

Expenditures

Travel	63.92 1.829.16	
Salaries Reference Libra		
Taxes Withheld	paid 211,20	
Soc. Sec. taxes		
Miscellaneous E	xp. 11.05	
Conference Exp.	14.70	
Office Supplies		
Entertainment	7.11	2,502.87
Soc. Sec. taxes	accrued	2,502.07
	Taxes Withheld	(211,20)
	Soc. Sec.	(73.18)
	Advances to Employees	300.00
	Petty Cash	200.00
	Cash on Hand	43,170,01
	Total Accounted for	\$45,888,50

I have examined and somered in sabour.

Date:

TSS/Chemical Division

HOSPITAL April 1956

Balance April 1, 1956 -

\$19,249.80

Total to be Acct. for \$19,249.80

Expenditures

Travel	460.66
Reference Library	40.00
Informants Fees	200.00
Equipment- 1 Stapler	10.73
Office Supplies & Maint.	268.49
Statistical Services	100.00
Salaries (Special Payments	
& Adj. Est. Payroll)	872.60
Maintenance-refund on	
Salary of Cleaning Man	(221.00)
Maintenance,	9.25
Elect. & Telephone	206.66

Total Expenditures

1,947.39

Balance

17,302,41

Total Accounted for

19.249.80

I have explined and approved the such .

Side Jatte

Datas

Tss/Chasteal Division

48-10

Cr.

Trial Balance April 30, 1956

	Dr.	Or.
Cash	43,170.01	
Petty Cash	200.00	
Advances to Employees	300.00	
	1,952,77	
Furniture & Fix.	559.83	
Reference Library		
Deposits	425.00	06 20
Soc. Sec. Taxes Payable		26,30
Taxes Withheld		211.20
Contributions		228,985.12
Other Receipts		•08
Salaries	18,444.39	
Special Services	2,669.00	
Communications	66.33	
Travel	11,111,54	
	45.83	
Entertainment	117.58	
Insurance	341.22	
Taxes payable	45.00	
Taxes and Licenses		
Legal	500.00	
Office Supplies & Postage	93.23	
Dues and Subscriptions	293.30	
Printing and Stationery	18.03	
Bank Charges	2.30	
Conference Exp.	652.65	
Miscellaneous Exp.	214.69	
Grants	148,000.00	
		220 222 20

I have examined and approved the work.

The Intile

Date:

TSS/Chables Distaton

MEMORANDUM FOR: Chief, Audit St Attention: or the Period Audit of

SUBJECT:

The above Audit Report instructs the Working Committee to

take appropriate action as indicated in paragraphs 7 through 11 of the Report.

We have resolved the audit exceptions set forth in the above paragraphs, or offer explanations as follows:

1 January 1955

Paragraph 7: Upon examining the list of names of those who attended the operational luncheon, only two were Agency employees. One dollar has been collected from each of the individuals and remitted to the Finance Division, as evidenced by the attached receipt.

Paragraph 8: A "Memorandum of Understand" with the project officials of the successor organisation to TSS Project No. 48) vests the title of all project assets with the Agency. However, a copy of a memorandum addressed to the Chief, Finance Division, is attached, which requests the Finance Division to record this \$425,00 deposit in a memorandum asset account for periodic follow-up.

Paragraph 9, regarding check No. 26 for \$41, 45 to A project representative, traveling to a scientific meeting had to have his ticket changed to a second airline to get where he was going because of bad weather. This ticket was purchased originally by Project No. 48 through the use of the air travel card commented on in the previous subparagraph. The originating airline would not change the ticket without the travel a chance acquaintance on the plane, card. lent the project representative his card. The check was to reimburse airline later gave Project No. 48 credit for this exchange in the July 1955 statement of account.

Paragraph 9, with regard to the June vouchers totaling \$35.13 more than the summary accounting: The accounting statement was correct. However, the project bookkeeper failed to sitach a "credit" voucher for an amount of \$35.13 to be applied against travel expenses. In recapitulation, the accounting summary was correct, but the attached documentation exceeded the accounting by \$35.13 because of the failure to include the refund in the attached documentation.

Paragraph 10: With regard to checks No. 2 and 3 in the July 1955 accounting, made payable to consultants in the amounts of \$145.00 and \$40.00 respectively, for "cost of business lost," an agreement was made with these consultants to pay them \$50.00 per day for their services, except that if their services were needed urgently enough so as to require them to cancel their scheduled appointments, they would be paid for the cost of business lost for that day(s). It was felt that the unusual circumstances surrounding the need for these two consultants at this particular time justified the excess cost involved. However, this practice has been discontinued and will not be repeated.

Paragraph III A copy of a memorandum to the Chief, Finance Division, is strached, which sets forth the June 1955 salary for forms.

Section to officially close via file of

3. This completes the administrative action requested of the Working Committee with regard to



CONCUR

48-12-

MEMORANDUM FOR: Chief, Finance Division
Attention:
Subject:

1. In accordance with our telephone convolvation of 23 April 1956, and in compliance with the Report of Audit for the period ended 30 June 1955, please be advised that former Staff Agent (terminated 4 June 1955) received a gross salary of \$195, 82 for the month of June 1955 from \$2.

2. It is our understanding that the above information was taken into consideration in computing termination pay. This memorandum, therefore, is for information only so that you may officially close the file.

A Working Committee

CONCUR:



MEMORANDUM FOR: Chief, Finance Division

O& L Branch

without proper notification in the records of the Agency.

SUBJECT:

1. The Audit Report for the above project for the period ended 10 June 1955 brings to attention the fact that a \$425.00 deposit for an credit card, purchased through the facilities of was transferred to the successor organisation from

- The successor organization is being operated as a research
 activity of TSS, and in that respect the project officials have signed a
 "Memorandum of Understanding" in that title to all assets of the organisation voets in the Agency.
- 3. It is requested, therefore, that since the deposit came from funds, an amount of \$425.00 be set up in Memorandum Account No. 760, "Assets Writton Off--Further Follow-Up Required-

A Working Committee

CONCUR:

NUMBER	QF 87200	186-2500-10-267	
RECEIPT	THIS WILL ACKNOWLEDGE RECEIPT OF	2000	
	OHECK (V) APPENDANTE ACT. (8) OH. 100/8 OH. 100/8 OH. 100/8	7 Koof	COURS OFFICE STREET

h1:8h

48-15

Working Constitue,

23 Farch 1956

Chief, Audit Staff

·H

Audit of Period | For the Period | James 1955 - 30 June 1955

1. This report covers an sudit of the period for the period from 1 Jenuary 1955 to 30 June 1955 which was made at your request. Cogics of the report are submitted for each gency component represented on the project working committee (Reputy Birector (Support), Wissian and Security Office). Copies have also been furnished the Technical Services Staff, which assumed responsibility for the project from the Division as of 31 December 1934, and the Comptroller.

2. The elassification of this project has channed effective 1 July 1955 from that of a special project to that of a present activity under the jurisdiction of the Technical Cervices Staff, and the related advinistrative plan was terminated as of 30 June 1955. This change was requested by the Chief, Technical Services Staff and approved by the Deputy Director (Support).

3. The cover mechanism of this project is a recearch facility overthy administered by the second of the second institutions for the bulk of project spenses and smaller advances were to take cere of the bulk of project spenses and smaller advances were rade to the second of the se

h. Agency advances to the project and expenditures by it during the audit period are summarized as follows:

Inexpended

	Balance 1 January 1955) (See Previous Report	Agency	Reported Expenditures	Unexpended Salance 30 June 1955
Fotal		\$25,000.00 12,684.74 337,684.74	\$ 58,452.84 14,098.51 72,551.35 27,830.57	by = 39,263.10 39,263.10
Total expendit (chedle 1 attached)	ures		. \$190,381.92	

48-15

/ Includes en-advance of \$25,000.00 which was in transit from Headquarters to the state of the processor 195k.

At 30 June 1952 and actually had \$\frac{1}{2}\$, 174.22 cash on hand, of witch \$\frac{1}{2}\$, who disbursed in July and August 1955 for costs incurred prior to 30 June 1955 and \$\frac{1}{2}\$.63 was refunded to the Agency in July 1955. These transactions are reflected in this report as conservated as of 30 June 1955 because (1) they are treated by the Agency as applicable to the first project property and \$\frac{1}{2}\$ our audit has intended to cover the project property application of its operations under the austices of the project project plan which was terminated on 30 June 1955.

The \$9,263.10 unexpended bilines on 30 June 1955 was assumed by Technical Serious Staff of Cective 1 July 1955 when it assumed responsibility for the project as a reserve estivity.

Audit Consents

5. The modit was performed at Headquarbors and hearofore was limited to an examination of (a) admonifedment receipts and accountings of an examination of (b) documents supporting an examination of expenditures furnished to the suditor by the working countries; and (c) Agency records maintained by the Finance division; and a review of procedures to the extent possible to determine compliance with the administrative plan approved (5 J.ly 195) and generale 27 october 195h.

6. Suder the mortaions of the administrative plan, edvences to this project are written off to costs from the advence socout on the tasks of documents seknowledging receipt of the funds by the project. At 30 June 1955 all advances to the project had been written off to costs except (7,300.00) this second was later written of in february 1956 (shuws a refund of 311.68).

cocountings and expenditure documents

7. Voucher No. D-57 attached to the February 1955 accounting covers the cost of an operational lumcheon and contains the following statement:

"Duncheon given here on Fe mary 2, 1955. Se true name receipts for those present.

"Fave not collected any money for this luncheon from any of the members at ending. Freare notify we if it is necessary and how much."

The arditor was unable to find any indication that this mat er was ever resolved. Appropriate so ion should be taken.

P. The April 1955 accounting includes a distursment (on theck No. 19) of \$425,000 to the American Firlines, Inc. for a deposit on a credit card.

It is recommended that appropriate steps to taken to entablish control over tide asset so that it may be recovered when there is no further need for the deposits

of Siles on the line 1955 accounting included an expenditure to an individual of Siles on their ine 20 which was not explained or documented. Jump, the vonebers supporting the expenditures for this notification totale 355.13 more than the total shown for the superior of the superior accounting (32,697-6h), betten child be taken to resolve and dispose of these discrepancies.

10. On theek Numbers 2 and 3 littlehed to the July 1955 accounting the project discussed dilescon and \$80.00 respectively to consultants for the "cost of business losts". These payants were in addition to consultants fees of \$50.00 a day and report-writing free of \$6.50 an heart. It is requested that justification for these wassel "cost of business lost" payents be furnished.

Esployees' saleries

11. Staff agent subject on is Joseph 12 but was continued as an applying of the cover facility flatter. The raisry rehedule furnished to the Finance Birdsiton for the south of Jime 1955 to the working condition does not reflect the salary paid by the subject of the first frame days of Jime. This information should be obtained and reported to the Finance Birdsiton so that it can complete its records on this emistage.

21. 'taff sent | 12. 't

Administrative Action Requested

 Appropriate action as indicated in peragraphs ? through il should be then by the outsing constitute. Please information office, when such action has been completed.

the by a dony of this report the controller is requested to record and recover the callery overrapsent referred to in paragraph 12 and to notify this office when such action has been completed.



Copies furnished other offices:

Orig. & 2 - Addressee 1 - Comotroller







Schedule of Reported Project Expenditures For Audit Period from 1 January 1955 to 10 June 1955 and From Inception on 11 June 1954 to 30 June 1955

	Audit Feriod 1 January 1955	Inception on 11 June 1954
H	to	
	30 June 1955	30 June 1955
Personal services	3 4,762.42	\$ 6,598,70
H Leaney employees		43,423.22
employees		12,797.34
Travel and entertainment		13,200,00
Building rent	7,038.71	16.067.43
Furniture, equipment and books	2)	
Cost of using	h.000.00	8,000.00
(8% of advances)		2,927.11
Miscellaneous office supplies		1,288,91
Willities	942.09	804.00
Consultants' fees		938.14
Payroll taxes	699.73	(69.70
Yaintenance	(69.70	600 . 0
Informant fees	600.00	800.0
Deposit with American Airlines to	obtein	10000
oredit card (see paragraph 8)	425.00	425.00
Laboratory supplies	352.10	352.18
Kiscellaneous	(16.70)	8.30
Total		108,100.43
Headquarters:		
Personal services of Agency employ	26,119.69	39,239.26
Other services of services	3 024 05	4,859.01
	Minney-Crista par property	14,098.27
Total	27,830.57	Pro- 100-100-100-100-100-100-100-100-100-10
Total expenditures	***************************************	152,198.70

a/ Includes \$1,200.00 prepaid rent for July 1955.



20 April 1955

FROM: Expense Account

SUBJECT:

As discussed with you previously, it was decided that items in Expense Account that could not go through regular channels, would be paid for from a Special Fund. I have drawn up voucher and figured it on a fer diem basis instead of on an expense basis. would lose the sum of \$91.26. Because of this fact,

I am, therefore, forwarding you the original list of which total \$765.57 including special clothing (bill attlement). \$273.39 was paid directly to the Travel Agency and the sum of \$231.83 will. be reimbursed on the regular travel youcher.

The sum that I wish paid here would be \$169.09 plus \$91.26 totalling \$260.35.

765.57 Expenses 596.48 91,26 05.22





Cash on Hand - March 1, 1956 Petty Cash Advances to Employees Receipts

40,152.14 200,00 100.00 Balance to be Acct.

Expenditures:

157.54 Travel 150.00 Consultant Fee 1,829.16 Salaries 6.00 Dues and Subscriptions 3.00 Reference Library 2.31 Communications 2.50 Entertainment 10.50 Office Expense 338.45 Conference Expenses 36.59 Payroll taxes 658.27 Taxes Withheld paid Travel (Pers. travel refunded) Withholding taxes ----

Accounted for

Soc. Sec. Petty Cash

Cash on hand

3,048.02

(211.20) (23.18)

200.00

37.488.50 \$ 40,452.14

I have ownnined a expenditures.

TSS/Chemical Division

Date:

1=1CE 48 48-19

February 29, 1956

Attention:

Dear

Enclosed please find the Scheck in the amount of \$40,000,00. This sun is to be used form work in the field of Human Ecology.

Sincerely.

Secretary-Treasurer

I have examined and approved the submer bipedditures.

SIDURY GO TLIEB

Baten

Enc.

TSS/Chamical Division

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HOSPITAL March 1956

Balance 1 March 1956 Overdrawn Received

(\$14,413.80) \$40,000.00

Total to be Accounted for

Expenditures

Office Supplies and Misc.	359.94
	1,200.00
Rent	3,200.00
"Administrative Fees	250.00
Informant Fees	205.94
Telephone and Electricity	540.40
Maintenance	247.16
Travel	6.00
Entertainment	36.50
Equipment *	290.46
Overtime salaries	274.10

Total Expenditures

6,336.40

Balance

19,249.80

Total Accounted for

\$25,586.20

* Equipment: 1 set ear phones 4 letter trays

20.00

expenditures.

Dates

I have examined and exproved the submitted TSS/chemical Division



-B

February 1956

Cash on Hand - Feb. 1, 1956 6,552,24 Petty Cash 200,00 Advances to Employees 100,00	
Receipts Balance to be Acct. \$\frac{75,515.00}{82,167.24}\$	
Excenditures:	
Grants 40,000.00 Salaries 1,829.16	
Travel 59.38	
Dues & Subscriptions 3.00	
Reference Library 17.21	
Office Supplies 7.10 Conference Expense 42.83	
Communications .72 Misc. Expense 3.49	
Soc. Sec. taxes-Accrued 3.49 41,999.48	-10/00/01
Withholding tax (211.20)	
Soc. Sec. withheld (73.18)	
Petty Cash 200.00	
Advances to Employees 100.00	
Cash on hand 40,152,14	

Total accounted for



HOSPITAL February 1956

Balance 1 Feb. 1956 and total to be accounted for

\$ 35,290,90

Expenditures

10- 000 Inn /June 1956	46,775.00
Salaries and Soc. Sec. Jan./June 1956	1,200.00
Rent	200.00
Informant fees	340.97
Equipment*	133.30
Conference Expense	199.50
Travel	623.83
Office Supplies and Misc.	20.00
Dues and Subscriptions	212,10
Elec. and telephone	

Total Expenditures

\$49,704.70

Overdrawn

(14,413.80)**

Total Accounted for

\$35,290.90

*Equipment
1 desk lamp
1 filing cabinet
9.35
1 Atomizer
1 type (credit) (194.05)
1 Elec. type.
450.50

** \$40,000 donated Feb. 29th not received on accounting

True balance \$25,586.20

Amount obligated \$5,107.00





FILE +8



Cash on Hand Jan. 1, 1956 Petty Cash Advances to Employees Other Income - Cash Discount on books

40,677.52

Expenditures:

Travel	435.15
	30,000.00
Grants	1,981.95
Salaries (Jan.)	122.50
Dues and Subscriptions	44.15
Reference Library	1.829.16
Salaries (Dec.)	14.82
Misc. Exp.	113.69
Conference Expenses	1.82
Communications	13.11
Office Supplies	17.92
Entertainment	
	117.58
Insurance	138.00
Soc. Sec. taxes paid	39.64
Soc. Sec. Accrued - Employers	

(447.07) Withholding Tax Soc. Sec. Payable Advances to Employees

200.00 Petty Cash 6.352.24 Cash on Hand

34,869.49

(92.30)

100.00

A 18 M STEEL BOOK STEEL STEEL

HOSPITAL January 1956 F368 48 A 48-18

Balance 1 Jan. 1956 Received

Total to be accounted for

\$ 11,885.29 30,000.00

41,885.29

Expenditures

Rent - Jan. and Feb. Admin. Fees
Telephone
Electricity Informant Fees
Equipment* Maintenance
Subscriptions
Misc. Expense Office supplies
Laboratory Supplies Reference Library

2,400.00
2,400.00
79.49
92.54
200.00
615.18
43.50
6.00
267.56
10.50
371.39
82.75

Total Expenditures

Balance

Total Accounted for

6.594.39

35,290,90

41,885.29

 Equipment
 10.55

 1 Flash attachment for camera
 390.60

 2 Smith-Corona Typewriters
 9.75

 1 step stool
 9.75

 1 Filing cabinet
 59.50

 2 Sec. posture chairs
 29.15

 1 Typing table
 6.13

 1 lamp
 40.00

 2 ear sets to replace damaged ones
 40.00

 615.18

 $\frac{NB}{Salaries}$ are not included in this accounting but are going to be obligated through June 30th beginning the month of February. This should run about \$50,000.00.



314



and HOSPITAL

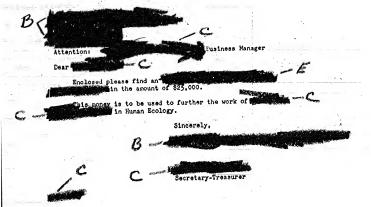
Cumilative Expenditures July, August & September

Equipment	78.18	1,249.51
Salaries	5,487,48	22,023.91
Dues & Subscriptions	76.50	· -
Reference Library	22.14	3.1.6
Misc. Taxes	45.00	
Office Supplies	53.10	411.34
Printing & Stationery	18.03	
Grants	45.000.00	
Communications	53.24	722.90
Travel	1.414.76	1,968,92
Travel 1955 absorbed	73.90	
Legal	500.00	- 10. 1 -11
Conf. Expenses	66,91	
Misc. Expense	30.50	
Taxes Withheld Paid	211.30	
Payroll Taxes	109.73	418,40
Taxes Withheld	(641.90)	

3,600.00 146.50 3,600.00 525.00 48.00

48-19

November 16, 1955



Enc.

4000.00



1516 48 UB-20

. Cash Received:

\$ 29.900.00

Amount_to_be_Accounted for 29,900.00

Disbursements:

Furniture and Fixtures and Equipment
Subscriptions and Dues
Reference Library
Grants
Salaries
FeeStationery
Office Supplies

	76.50
	3.50
	20,000.00
	1,829.16
1	5.00
	18.03
	10.77

Total Disbursements

22,021,14

Taxes Withheld from Salaries

(247.79)

78.18

Advances to Employees

150.00

Petty Cash

120.00

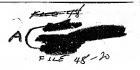
Cash on hand

Total Accounted for

7.856.65 29.900.00







Cash on Hand August 1, 1955
Cash in Bank August 1, 1955
Cash Received
Advances To Employees

120.00 7,856.65 37.719.95 150.00

Amount to be Accounted for

\$45,846,60

Expenditures:

Reference Library	4.64
	1,829,16
	42.55
	1,367.36
	73.90
	40.00
	500.00
	40.45
	41.91
	30.50
	25,000.00
	211.30
	Reference Library Salaries Communications Travel Travel 1955 Expense absorbed Taxes and License fees Legal and Auditing Office Supplies and Postage Conference Expenses Miscellaneous Expense Grants Taxes Withheld Paid

Total Expenditures	29,181.77
Taxes Withheld from Salaries	(247.79)
Advances to Employees	300.00
Petty Cash	174.03
Cash in Bank	16,438,59

Amount Accounted for

July Istalis.



September 1955

48-20

on Hand Sept in Bank Sept	
ces to Emplo Received	

174.03 16.438.59 300.00 340.50

Amount to be Accounted for

\$17.253.12

Expenditures:

Reference Library	14.00
Salaries	1.829.16
Communications	10.69
Travel	47.40
Taxes-Payroll	109.73
Office Supplies	1.88
Conference Expenses	25.00

Total Expenditu	res	2,037.86
Taxes Withheld	from Salaries	(146.32)
Advances to Emp	loyees	300.00
Petty Cash		305.06
Cash in Bank		14,756.52
	Amount Accounted for	\$17.253.12

John Juttles.



Cash on Hand Oct. 1, 1955	\$	305.06 14.756.52
Cash in Bank Oct. 1, 1955 Advances to Employees (ash Received (Special amount for a special trip)	•	300.00
Mat-1 to be Assessed for	\$	18.361.58

Excenditures

Expenditures	•			
Reference Library	59.49			
Salaries	1,829.16			
Communications	3.69			
Special Services	1,000.00			
Travel	4,937.25			
Entert: ment	18.30			
Payroll Taxes	36.59			
Taxes Paid	430.60			
Office Supplies and Postage	3.62			
Dues and Subscriptions	32.76			
Bank Charges	1.65			
Conference Expenses	23.62		8,470,38	
Miscellaneous Expense	93,65		0,470.30	
	Taxes Withheld from Salaries		(284.38)	
	Advances to Employees		1,000.00	
	Petty Cash		182.93	
	Tecty Cash			
	Cash in Bank		8,992.65	
	Total Accounted for	\$	18,361.58	
the second second	10002 11000 1100	,		

flag gotten.





48/20

Cash on hand Nov. 1, 1955 Petty Cash Advances to Employees Cash Received 8,992.65 182.93 1,000.00 68,000.00

Total to be accounted for \$78,175.58

Expenditures

Salaries
Epavel
Grants
Dues and Subscriptions
Communications
Conference Expense
Misc. Expense
Payroll Taxes
Reference Library
Taxes WT paid

1,829.16	
199.35	
33,000.00	
19.50	
4.55	
16.05	1
13.18	
32.57	
•39	***************************************
211.20	
	Taxes Withheld

E1/1 E33E5	35,325.95
Taxes Withheld	(211,20)
Social Sec. Taxes	(65.14)
Advances to Employees	2,100.00
Petty Cash	203.85
Cash in Bank	40,822,12
Total Accounted for	\$ 78,175.58



- FILE 48



Cash on Hand Dec. 1, 1955 Petty Cash Advances to Employees

40.822.12 203.85

Total to be Accounted for \$43,125.97

Excenditures

Reference Library	17.75
Travel	1,799,49
Withheld Taxes paid	211.20
	.85
Office Supplies	30.00
Dues & Sub.	36.40
Conference Exp.	48.00
Misc. Expense	48.00

Total Expenditures	2,143.69
Advances to Employees	104.76
Petty Cash	200.00
Cash on hand	40,677.52
Total Accounted for	\$43,125.97

fry John

HOSFITAL JULY 1955

Balance

Received

Total

\$ 9,263.10

29,263,10

Expenditures

Rent - Aug. and Sept. 1955	2,400.00
Equip., Fur. and Fix.	525.86
Books	3.16
Office Supplies and Misc.	184.35
Salaries	7,904.25
Payroll Taxes	158.06
Special Services	600.00
Informant Fees	200,00
Travel and Entertainment	224.74
Maintenance	10.00
Electricity	76.69
Lab. Supolies	51.60

Total Expenditures

Balance 31 July 1955

12,338.71

16,924.39

July Jutter.

Balance 1 August 1955

\$16,924.39

Expenditures:

Salaries
Payroll taxes
Travel
Informants Fees
Maintenance
Office Supplies
Entertainment
Laboratory Supplies

	\$6,							
		13	36.	.32				
		10	55	.55	;			
		22	25,	.00)	-11	1 1 2 2 1	
		3	38,	.00)			
		-	4	.49)			
			5	.26	5		- 50	
		_		.28				

Total Expenditures

Balance 31 August 1955

\$7,472.41

9.451.98

\$16,924.39_

John trades

18-20

HOSPITAL September 1955

Balance 1 Sept. 1954

Received

\$ 9.451.98

25,000.00

Total

\$ 34,451.98

Excenditures:
Electricity
Telephone
Travel and Entertainment
Salaries
Payroll Taxes
Laboratory Supplies
Equipment
Office Supplies & Misc.
Rent
Informant fees
Admin. Services

183,40
462,81
1,633,37
7,171,15
124,02
85,62
723,65
222,50
1,200,00
100,00
3,000,00
Total Expenditures
Balance

14,906.52

Total

34,451.98

My Interes

10.1

Assembly .

HOSPITAL October 1955 48-20

Balance	1	October	1955
---------	---	---------	------

Þ	19,545.46
---	-----------

7,155.22 1,200.00 275.00 84.05 20.00 25.50 11.52 408.45 121.38 519.43 116.15 890.00 10,826.70 8,718.76

Excenditures:

Salaries
Rent
Informant Fees
Telephone
Subscriptions and Dues
Laboratory Supplies
Reference Library
Office Equipment*
Social Security
Office Supplies and Misc.
Travel
Denosit for New Office Space

m.	1	- 800	andi	tim	20	

Balance	
Total	

1 Desk	73.95
1 Desk	84.75
3 Typ. Tables @ 16.95	50.85
2 Swivel posture chairs	85.00
	11.90
2 floor mats	
1 filing cabinet	59.50
-1	408.45

42.50

Sony Island

19.545.46 ,

Balance 1 November 1955 Received 8,718.76 25,000.00

Total to be Accounted for

33.718.76

Expenditures:

150.00	
1.93	
61.32	
24.00	
15.45	
1,250,00	
90.84	
51.28	
45.15	
13.47	
394.61	
	1.93 61.32 24.00 15.45 1.250.00 90.84 51.28 538.39 126.13 45.15 13.47

Total Expenditures

10,885.77

Balance

22,832,99

Total

33.718.76

* 2 Desk Lamps @ 15.67 31.34 1 Filing Cabinet 59.50

 Hospital Balance shows 22,881.59. There is an error in the amount of \$48.60 which was credited incorrectly. Our balance above is the true balance

filmy fattled:

FILE 18.

18-20

HOSPITAL December 1955

Balance 1 Dec. 1955

\$ 22,832.99

Expenditures:

** * * * * * * * * * * * * * * * * * * *	11.06
Maintenance Telephone and Electricity	263.86
Rent	1,200.00
Admin. Expense	750.00
Equipment-1 Thermistor App.	300.00
Travel	300.11
Informant Fees	125.00
Lab. Supplies	7.05
Office Supplies and Misc.	242.62
Reference Library	19.35
Salaries	7.462.91
Special payments salary	176.50
Soc. Sec.	89.24
0001 0001	

Total Expenditures

Balance

10,947.70*

11,885.29

\$ 22.832.99

*Hospital shows expenditures of \$10,996.30 Difference of the \$48.60 which was credited in error last month.

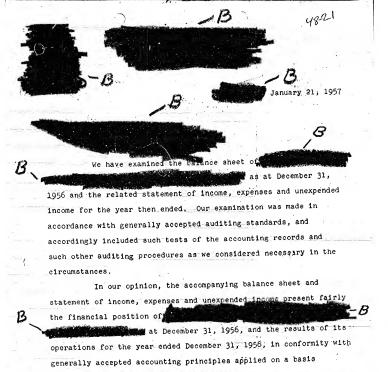
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F1LE SUB 48.

CHA	AFT OF ACCOUNTS	
NAME OF ACCOUNT	-1941 0 01 1	ACCOUNT
	ASSETS	101
Cash in Bank Petty Cash Fund		105
•	*.	110
Advances to Employees		
Furniture and Fixtures	and Equipment	120
Reserve for DepreFur	Fix., and Equip.	121
Defenence Ilbrary	a	130
Reserve for DepreRef	. Library	131
Deposits		140
Debogica		
	-	
	<u>LIABILITIES</u>	***
		201
Accounts Payable	and the second s	210
Social Security Taxes	Payable	211
Withhald Income laxes	Payable ;	250
Excess of Income over	expenditures	-3
	REVENUES	
Contributions		301
Other Receipts		310
Ocuat wacarbea		
0.400		
	EXPENSES	
		401
Salaries		403
Rent and Utilities		404
Communications		405
Special Services		406
Travel		407
Entertainment		408
Insurance		409
Taxes-Payroll	011	410
Taxes and Licenses -	Other	411
Legal and Auditing		412
Bepreciation		413
Office Supplies and I	rostage	414
Dues and Subscription	ns	415
Printing and Station	ery	416
Bank Charges	and the second second	417
		418
		419
Miscellaneous Expens	and the same	420
Grants	•	500





consistent.

Exhibit A

BALANCE SHEET

As at December 31, 1956

Assets

Cash In bank

On hand Air travel deposit \$ 14,373.31 200.00

14,573.31 425.00 \$ 14,998.31

Liabilities

Taxes payable
Withheld from employees
Social security and unemployment

Unexpended income, Exhibit B

412.50 699.80

1,112.30 13,886.01 14,998.31

Exhibit B



EXPENSES AND UNEXPENDED INCOME For the Year ended December 31, 1956

Contributions received

\$ 178,440.79

expenses		
Salaries	24,802,75	
Consultants' fees	400.00	
Legal and audit fees	400.00	
Travel	1,610,46	
Reference library	269.26	
Payroll taxes	634.58	- Newschart
Conferences	607.02	
Dues and subscriptions	245.51	
Office supplies and		
postage	171.41	and the first of the second
Communications	105.95	
Furniture and equipment	186.97	
Miscellaneous	822.43	30,256.34



153,010.00

12,500.00

8,000.00 173,510.00 203,766.34 (25,325.55)

income Unexpended income, December 31, 1955

39,211.56

Unexpended income, December 31, 1956, Exhibit A.

\$ 13,886.01

PROPERTY TURN-IN SLIP BLG. AND ROC:) (40. PAGE OF T PAGES VOUCHER NO. EXT. 8412 TURN-IN SLIP NO. UNIT REMARKS* ACTION QUANTITY Ser. Filing cabinet - cap size steel insulated 4 drawers H x 1 Drawer W . W . Combination lock - Shaw-Walker (30-2) Same as above, except Remington-Rand (Se-2)

*LEGEND FOR REMARKS: FWT-UNSERVICEABLE, DUE TO FAIR WEAR AND TEAR. SER-SERVICEABLE. RS-REPORT OF SURVEY.

I CERTIFY that the articles listed herein are turned in under the circumstances indicated in "REMARKS." SIGNATURE (ACCOUNTABLE OFFICER)

The quantities shown in the "ACTION" column have been received.

(ACCOUNTABLE OFFICER)

STOCK NO.

7/7110-005-

7/7110-005-

5718

913-88 (7-2509-10)

\$242.16

\$242.10

Material located

FROM:

ITEM NO.

26 October 1956

(ic-so ptro Eye)

Forwarded for your records is a photostatic copy of the formerly rented a

Chief, DD/P/TSB

Enclosure: As noted

Distribution: Orig & 1 - Addresses w/att

- 1 TSS/CC 1 TSS/SRB 2 TSS/CD

(26 October 1956) TSS/CDA

48-24

May 21, 1956

MEMORANDUM FOR THE RECORD

SUBJECT

: The Auditing Firms which might be Used on MKULTRA Projects when Necessary

1. If, in the course of an MKULTRA project, the contractor asks us whether we prefer that he use any particular firm of accountants to audit his hooks, we could recommend that he make use of the services of either.

These wo firms a profile of the services of the servic

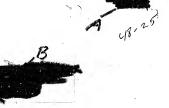
Chief, Headquarters Division, Audit Staff, informed me that he has cleared key individuals in both of these firms. In making use of these firms, we would facilitate the audit of MKULTRA in the event that for any reason our auditor wishes to contact the CPA auditing our contractor's books.

mphasized that this was not to be considered as a mandatory procedure and that our contractors should feel free to use any company that they wish. The only purpose in using the above mentioned firms would be if we anticipated the necessity of requiring a witting auditor going through our contractors' books.

ALA A

TSS/OC: (21 May 1956)

Distribution: TSS/OC files - Orig. TSS/CD - 1



Office of the Business Manager

May 16, 1956



We are now setting up a mortgage for the committed rentals

The first month's rent has already been paid and, as far as we know at present, the rooms will be available October 1st. Therefore: we are mortgaging the rent from November 1, 1956, to June 30, 1957 (8 months & \$890 = \$7,120).

In addition we are setting aside two months: rent (\$1,780), representing the penalty clause which we will have to pay in the even the lease is broken before June 30, 1959.

I trust this meets with your approval.

Sincerely.



cc 4

maravaa

I acknowledge receipt of the following checks:

Treacurer's Check fild73 in the smount of \$5

smouth of \$15,205.00;

Check \$4545297, in the smount

mount of \$10,315.00; Cashter's Check #447291, in the smount of \$10,315.00; \$43,446.00;

all five checks payable to the

Z5-1/-5 200

8/1

Check #142738 in the amount of \$5,259.05; #A545297, in the emount #C8330, in the amount of Cashier's Check #W47291, in the I acknowledge receipt of the following checks: RECEIPT

1.8h

4 MAY THE AMOUNT OF \$ 525% AS RECEIVEN. AMBUNT OF \$4 20000 THE AMOUNT OF \$ 1315.00 BIVES.

14 April 1956

MEMORRANDIM FOR: CRIEF, FINANCE DIVISION

AIA

: TES/Budget Officer

CREED TRANSFE

MODITA Subproject 48, Invoice 5 Allotsent 6-2502-10-001

 Invoice 5 for the above subproject is attached. It is requested that payment be used by five (5) cashier's checks in the following secure;

\$ -9;259:00 drawn on \$ 15,205.00 drawn on \$ 223,120.00 drawn on \$ 10.315.00 drawn on \$

\$23,120,000 drawn on \$
\$23,120,000 drawn on \$
\$10,315,000 drawn on \$
\$13,446,000 drawn on \$

Tourisian I - B

2. The checks should be forwarded to Chief, TSS/Chemical Division, through TSS/Budget Officer, no later than 1 May 1956.

3. This is a final invoice and when paid constitutes complete payment of this subproject. The five invoices aggregate \$270, \$70,00, and represent the total expenditure to be need under MMILITA Subproject \$8. It is requested, therefore, that the files be closed.

SIDNEY COTTLIES Chief TES/Chemical Division

Attachment: Invoice & Certifications

Distribution: Orig & 2 - Addressee w/attachments 1 - Comptroller

TSS/CD 14 Apr 56)

CERTIFIC

THE PACE

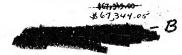
AUTECT

- in the literature

48-28

THYOTCE

For services



CERTIFICATIONS

(1) It is hereby certified that this is Invoice 5 applying to Subproject 85 of MCMLTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a datailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date

(2) It is hereby certified that this invoice applies to Subproject 48 of MKULARA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DOI to the DD/A, and the extension of this authority in subsequent memorands.

Research Director

Dates



March 8, 1956



General Principles Upon which These Proposals are Based

Our experience during the past two years has taught us a great deal about the problems involved in carrying out research upon humans for intelligence purposes in a university setting under the cover of an open scientific investigation. Upon initiating the present set of proposals we feel that it is pertinent to review our experience and to point out some of the general considerations upon which these proposals are based.

1. Our relationship to the company

The company levies two basic requirements upon our project.

- a. That we carry out certain investigations which are pertinent to the company and which will help them in their operations.
- That our staff act as their consultants in problems affecting their field of interest.

The dearnds of these two requirements conflict to a certain extent. If we restrict our investigations solely to topics of <u>direct</u> interest to the company, we shall lose some of our value as consultants; because we stand in danger of losing the insights which come from contacts in the broader fields of science, which insights are fundamental to the function of a good consultant. On the other hand, if we do not carry out some investigations of direct pertinence to the company, they have some difficulty in justifying their expenditures for our activities.

Some compromise must be made in order to meet these two requirements.

One compromise is to carry out research which has some pertinence to

by authority of date: June 1977

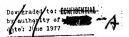


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the company and some pertinence to medicine in general. Unfortunately, this compromise tends to defeat both purposes. A wiser compromise is that of expending part of the time of our staff upon investigative activities directly pertinent to company interests, from which the medical gain, if any, will be of secondary importance; and to carry out other investigations and activities directly connected with basic problems in the field of medicine, with the understanding that the information derived from this is perhaps of no inmediate pertinence to the company except that it vastly enhances our value to them as consultants and advisers; but which will uitimately produce the type of insights upon which major advances in the company's fields of interest can be based.

2. Our relationship to the Hospital and the Medical School

The hospital and the medical school have made available to us their facilities and their sponsorship. Our role as a functioning part of the teaching and investigative staff of the institution is essential to our cover, without which it is impossible to carry on the human investigations necessary to our work. It is necessary that our staff be engaged in the activities proper to the staff of a medical school hospital. This carries with it the implied understanding that we shall spend some of our time in the care of patients and in the pursuit of information relating to the understanding of human illnesses; and that we shall make some of our information known to the scientific world in general in the form of research report and to the medical students and house staff in the form of lectures and other teaching exercises.

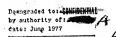




but also, the medical school has been neoperative in arranging for us to use space, even at the expense of displacing others who have a great need for this space, because it is the desire of the administration to cooperate with the company in working on problems of importance to them. Thus, the medical school also makes two types of demands upon our project:

- a. That we be teachers and clinicians, this carries with it an implied demand that we keep ourselves intimately acquainted with developments in our scientific fields and carry out research of pertinence to medicine.
- b. That we work on problems directly relevant to the company.
 These demands levied by the medical school and hospital are essentially the same as those demanded by the company. The same sort of compromise which meets the demands of our company should also meet the dual demands of the medical center.

It is in the light of the foregoing considerations that the present proposals are being forwarded. Neither aspect of the activities of our staff and our project can be sacrificed without damaging the other aspect. Therefore, it is our suggestion that these proposals be considered as a whole, even though they are presented in the form of three separate projects.



ES IMPDET; CL BY



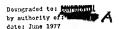
PROPOSAL #1

General Considerations:

Our experience during the past two years has indicated that it is quite feasible to study foreign nationals under the cover of a medical-sociological study. Using this mechanism one can learn a great deal about these informants while at the same time meeting the requirements of good cover and overall security. However, these requirements for cover and security make such studies more cumbersome and laborious than a non-classified study of a similar nature, and the net yield of valuable scientific information per man hour expended is less.

In point of fact, there is relatively little medical information per se which can be obtained by the study of the personality structure etc. of large numbers of foreign nationals, in spite of the fact that it is relatively easy to make such a study appear to have a valid medical purpose. Because of the expense and difficulty which are involved in such studies, it is imperative that they be oriented to meet a direct intelligence need; for otherwise they are not worth the expenditure of time, effort and money involved.

The present proposal is being put forward because in our opinion it will serve to provide information of direct value to those concerned with carrying out intelligence operations. It should be understood that while some information of general value to science should be produced, this in itself will not be sufficient justification for carrying out a study of this nature.





48-2-

Basis for this Proposal

In our opinion, one of the primary problems confronting those involved in intelligence operations is the understanding of the psychological and situational factors which cause men to defect from their own national groups and cooperate with other national groups, to provide information to representatives of foreign governments, to become agents and to carry out activities under the guidance of intelligence officers. The intelligence officer is frequently faced with the necessity of selecting from a group of foreign nationals those individuals who can be persuaded to work for him, and to understand their motivations and personality structure well enough so that their future attitudes and behavior can be predicted to some extent. He has the problem of approaching them, in a proper manner, establishing a suitable relationship with them and controlling this relationship effectively under what are often adverse and difficult circumstances.

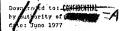
On the basis of our conversations with representatives of the company and from information gained by the debriefing of soviet and satellite intelligence officers, we believe that neither we nor our opponents have ever made a satisfactory study of interpersonal and situational factors involved in the foregoing aspects of intelligence operations.

It is the purpose of this proposal to undertake such a study.

Vathods:

This investigation will be divided into two parts, which will run separately but concurrently.

The first part of the investigation will consist of a systematic

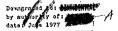




review of the circumstances and the characteristics of people who have separated themselves from the aims and goals of their own nation or their own social group, and cooperated with representatives of other nations or other groups. To obtain this information, we shall draw upon the openly available literature pertinent to the subject. We shall also require access to pertinent classified information, and an opportunity to discuss certain topics with those having special knowledge of value to us. We shall require a realistic knowledge of the circumstances and situations in which intelligence officers operate and if possible, an opportunity to observe a typical scene of operation.

This part of the study will be carried out by a study group made up of the Director, the Executive Director, 1 Psychiatrist, 2 Psychologists, 1 Social Psychologist or Cultural Anthropologist. The members of this study group will be fully cleared and witting. It is the plan that over an extended period of time, they will make an exhaustive review of available information from whatever sources, and give intensive consideration to all of the problems both theoretical and practical, which are pertinent to the topic under study. They will draw upon consultants from whatever fields of knowledge, pertinent to the understanding of Aswell as the problems with which they are faced; unclearable and clearable sources will be approached under appropriate cover where necessary.

The second part of this investigation will consist of an attempt to use some of the knowledge and insight gained by the covert study group in an actual evaluation of subjects of



second section of the investigation will be overt, and will purpose to be a study of the relation between culture, personality, life atress and illness in a hetrogeneous group of The informants for this study will be drawn from the The overt reason for this study is to provide a comparison group in order to verify and extend the results of our previous study The covert purpose of this study will be to assess each of the informants in terms of his social and cultural background, his life experience, and his total personality structure, in oder to develop methods of understanding the motivation, value systems, and probable behavior of such subjects under various circumstances. The members of the covert study group will consider each of these informants as if he were a target individual. They will attempt to evaluate what the susceptibilities of the informant are, which of his drives and motivations might be utilized as a means of subverting him and what types of interpersonal relation would be most effective in dealing with him. Having made this evaluation, consideration will be given to having one member of the group set up an interpersonal relationship with this informant, and so manage him that he changes some belief, or that he carries out some behavior which is desired. (In no case will there be any attempt to recruit these informants. No attempts to persuade or control them will have to do with their political beliefs or any other attitudes which would give away the study as having an intelligence background.)

Facilities:

The facilities to be used for this study will be the offices and

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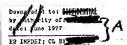
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17-29

IN A BUILDING

examing rooms in our new quarters, now being constructed as a part of the hospital group. All personnel working in these quarters will be fully cleared although not all will be witting.

The breakdown of the costs for this proposal are attached to
the end of this proposal.



Proposal #2

General Considerations:

The study of the methods used by the Communist State Police in the arrest, detention, interrogation and indoctrination of prisoners, which was carried out during the past two years, has shown that the fundamental features of this process are these. The subject is selsed and thrust into a new environment in which he is excessed to a series of pressures, both physical and psychological. The pressures of this environment produce in him pronounced changes in him mood, thought, and behavior, and in many of his bodily functions. In this setting, an interrogator sets up a relationship with the subject, and, by using information from the subject's own life experience, creates in him additional dependency, doubts and guilt feelings. The interrogator then utilizes these as well as the desire of the subject to relieve himself of the pressures of the environment in order to persuade the subject to make rationalizations, which have the effect of leading the subject to conform with the desires of the interrogator.

In order to understand these Communist police methods more fully and to develop countermeasures for dealing with them, it is necessary to carry out further experimental investigations. Ideally, these investigations should take the form of a precise reenactment of the Communist procedures using human subjects. But both humanitarian and practical considerations make it impossible to do this within the continental limits of the United States. Therefore, it becomes necessary to develop a practical method of setting up experimental situations which reproduce some of the fundamental aspects of the

Communist procedures, while at the same time staying within the bounds of the humanitarian, legal and practical considerations involved.

Such an investigation can be set up in a medical school, and can be made to yield valuable information, provided it is oriented toward obtaining legitimate answers to medical problems of current interest. Many diseases which occur in men arise out of disturbances in their relationship to their total environment. Such persons come as patients to a hospital. The fundamental problem facing the physician is that of developing in these patients a new relationship to their environment, and new patterns of attitudes and behavior. He can do this by temporarily placing them in an entirely new environmental situation, and then setting up an interpersonal relationship with them which he manipulates by using information from their own life experiences and reactive patterns in order to create within them new attitudes and behavior. Fundamentally, the problem faced by the physician is quite similar to that faced by the Communist interrogator. The information devised from the manipulation of the relationship between the patients, his environment, and his physician, can be made to provide an increased understanding of the methods used by the Communist State Police.

The experiments of the others have shown that by placing subjects in a highly structured life situation, involving isolation and the deprivation of opportunities for receiving meaningful patterns of sensory stimulation from the outside world, these subjects develop profound changes in mentation and mood within a space of relatively few hours. The effects of such a situation upon the subject are in many ways similar to those produced by the Communist procedures. There is

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48-29

an impairment of mental functions, and increased receptiveness to suggestion. There is a valid medical reason for reproducing, and further investigating the effects of the procedures similar to the procedures, upon certain categories of patients who require relief from pressing complaints; for there is good reason to believe that placing such patients in a situation of this nature may relieve some of their symptomatic manifestations, and make them more receptive to the suggestions of a psychotherapist. Thus, there is a rational, humanitarian and practical opportunity to carry out investigations which will provide information of fundamental value to medicine, and which should also provide basic knowledge of ultimate fundamental value to those engaged in intelligence operations.

Basis for this Proposal

We have available in our clinic many ratients with the syndrome of migraine headache. The symptoms of this illness are the result of cyclic and recurrent changes of some of the blood vessels of the head. This illness is not associated with any irreversible damage to the body, and those who suffer from it are otherwise mentally and physically intact. The manifestations of the illness appear to be the result of pereistent patterns of behavior arising out of the attitudes and value system of the patient. It is often extremely difficult to produce any change in the attitudes and behavior of migraine patients, in spite of the fact that their symptoms may be so severe that they are willing to go to any ends to seek relief. One of the difficulties in treating such patients has been that of precipitating them into a new environmental situation which will break up their reaction patterns, and provide

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date: Jane 1977

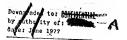


the physician with leverage for inducing them to develop new patterns. There is good reason to believe that introducing such patients into an environmental situation similar to that set up to associates might produce profound, and potentially beneficial, changes in them.

Methods:

During the past two years, we have developed a series of testing procedures involving the use of written and oral psychological tests, performance tests such as those in the Halstead battery, and conditioned reflex procedures. These have been standardized on a variety of subjects, both those that are intact and those having known amounts of brain damage. We now believe that this battery of tests can be used to provide reproducible and quantified measurement of certain aspects of brain function. They can be used to estimate the degree of impairment of brain function which is produced by various types of procedures.

It is our plan to establish an experimental unit in which situations utilized by an be produced. For experimental subjects, we shall use otherwise intact patients having the syndrome of migraine headache. Each of these patients will be evaluated by medical and psychiatric examination, and a battery of psychological tests. After evaluation, he will be exposed to the experimental situation. The symptomatic considerations of this situation upon him and his illness will be observed. At the same time, the effect of this situation on his brain function will be observed by exposing him to our test battery before and immediately after the procedure. Measures of suggestibility will be devised, and an attempt will be made to evaluate





the effects of this procedure upon suggestibility. Likewise, the susceptibility of individuals to this procedure will be evaluated by comparing their prior performance on psychological tests with their reaction to the procedure. Subjects who are carried through the procedure to the point where they become increasingly suggestible, and show an increased desire to talk and to escape from the procedure, will be introduced into interview situations in which the interviewer will utilize material from their own past experience in order to create psychological reactions within them. The effects of these reactions will be observed. Likewise, the effect of introducing into the experimental situation additional threatening stimuli from their life experiments will be evaluated.

In addition to making measurements upon changes of brain function produced by this procedure, we shall also make measurements upon changes occurring in other organ systems. Initially, we plan to consider certain changes in internal fluid balance and renal function which are pertinent to headache, and which are also pertinent to the Communist detention and interrogation procedure because they play a part in the circulatory disturbances which occur during the course of these procedures.

Facilities:

These experiments will take place in the laboratories of the hospital itself.

Budget:

The breakdown of the costs for this proposal are attached to the end of this proposal.

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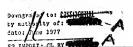
Proposal #3

General Considerations:

Many of the insights and a good deal of the practical information which was brought to bear upon our studies of Communist indoctrination and interrogation procedures and our investigations upon the effects of psychochesicals and hypnosis during the past two years were derived from our past and present studies of brain function and of human adaptations to adverse life situations. The procedures, equipment and staff used in these studies will be an integral part of the other two projects. Furthermore, they are a fundamental aspect of our activities in relationship to the hospital and medical school.

Methods:

This investigation will continue slong the same lines as those of the past two years, using the same equipment and personnel, and using as subjects for investigation intact persons, persons with various diseases, and persons with certain forms of brain damage. As a part of this aspect of the project, we shall continue to devise new testing methods, including methods of testing suggestibility. We shall also utilize the mechanism of this project for evaluating the effects of new drugs, psychochemicals, hypnosis and various physical situations, when the need for such investigation arises.



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Complete Budget - 1956-52

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General Administrative

Proposal #1

Proposal #2

Proposal #3

54,500.00

58,596.00

71,100.00

53,600.00 321900.00

Total Budget

\$ 270,696,00

UB, 29

Cost Breakdown for

Salaries

Director Exec. Director Sec.-Treasurer 9,000.00 11.000.00 6,000.00

Total Salaries

Office Equipment and Supplies

Travel (Special-covert)

Contingency Fund

Special Projects: Conferences

Special Consultants Field trips 26,000.00

1,500.00 5.000.00

5.000.00

17,000.00

\$ 54,500.00

18-29

Cost Breakdown for General Administrative

Salaries

Secretary 2 typist 3 3,000 Research worker	4,500.00 6,000.00 2,000.00	
Total Salaries	12,500.00	
Office Equipment and Supplies	6,300.00	,
Travel (Meetings and Local Travel)	500.00	٠.
Office space and Maintenance	18,296.00)
Admidstrative Fee - 85	21,000.00	<u>.</u>
Total Breakdown for Ge	n. Admin. \$ 58,596.00	0





Cost Breakdown on Proposal #1

Salaries

Director	•
Exec. Director	•
Psychologist	
Psychologist	9,000.00
Psychiatrist	5.000.00
Social Psychologist or Cultural Anthropologist	8,000.00
Secretary	•
Paychistrist	4,000.00
Psychiatrist	2,000.00
Paychologist	6,000.00
Physician	5,000,00
Physician	•
Informant Contact Man	6.000.00
Secretary	3,600.00
3 typist \$ 3,000	9.000.00
• • • • • • • • • • • • • • • • • • • •	40 600 00
Total Salaries	57,600.00
	e 000 00

Technical Equipment, Office Equip, and Supplies 5,000.00

Informant Fees and Travel 5,000.00

Travel Meetings and local travel 3,500.00

Consultants (in Sudget)

Facility (in Oen, Admin, Budget)

Total Cost Proposal #1 \$ 71,100,00



Cost Breakdown Proposal #2

Director		•
Exec. Director		•
Physician		8,000.00
Psychiatrist		
Redical Fellow		4.000.00
Physical Psychologist		8.000.00
Meurologist		
Neurologist		-
Paychologist		9,600.00
Laboratory Technician		3,000.00
Biochemist	e de la companya de	6,000.00
Typist		3.000.00
	Total Salaries	41,600.00

Technical Equipment, Office Equipment and Supplies

Travel

Total Cost Proposal #2

0

10,000.00



Cost Breakdown Proposal #3

Salaries

Travel

	Director	
	Neurologist	h ann an
	Neurologist	4.000.00
	Neurologist	4,000.00
	Lab. Technician	6,000.00
	Psychologist	3,200.00
	Psychologist Physical Psychologist	•
	Secretary	•
	Typist	3,200.00
	*/9180	3.000.00
20.06223	Total Salaries	23,400.00
Tache	deal Paul	
recur	ical Equipment, Office Equipment and Supplies	7,500.00

Total Cost Proposal #3 \$ 32,900.00



RECEIPT

I hereby acknowledge receipt of the following checks:

Cashier's check drawn on the in the amount of \$5,500.00; eashier's check #M45900, drawn on the in the amount of \$10,900,00/ Treasurers

check #60694, drawn on the 8,400.00; Yashier's check #UM15128, drawn on the

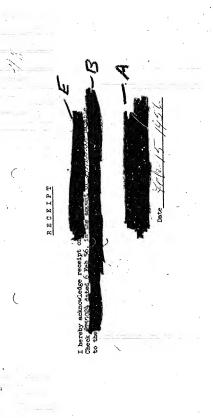
in the amount of \$15,615.00, all four checks payable

feb 16 1956

RECRIPT

I hereby acknowledge receipt of the following checks:

Cashier's check drawn on the n the amount of \$5.500,00; Sashier's check \$445900; drawn on the theck \$60098, drawn on the \$3,000,00; cashier's check \$001,128, drawn on the in the amount of \$15,615.00, all four checks



1E-8h

25 January 1956

IMAOICE

For services

\$75,515.00



CERTIFICATIONS

(1) It is hereby certified that this is Invoice #4 applying to Subproject 80 of MSULTRA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Chief, TSS/Chemical Division

Date:

(2) It is bereby certified that this invoice applies to Subproject 48 of MOULTRA which was duly approved and that the project is being carried out in accordance with the memorandum dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memorands.

Research Director

Date



15- AMOUNT OF \$19,900.00 RECEIVED. 9 PRINT OF 5 \$100.00 PRIXIT THE AMOUNT OF 135 10.00

7 Bovember 1955

MENORANDUM POR: COMPTROLLER

ICITEMPTA

Finance Division

MKIRITRA Schuroject 45

SUBLEXT?

Under the sutherity greated in the measurandum dated 13 April 1953, from the DCI to the DO/A, and the extension of this authority to subsequent mesorands, Subproject 43 on this suspensed. Ender the same surfacily an additional sea of \$130,579.00 has been surfaciled to cover the subproject's expenses (thereby bringing to a total of \$250,479.00 funds obligated during PY 56) to be charged to Allotsent 6-2502-10-001.

> SELLINCO YESTIS Chief TSS/Chemical Division

APPROVED FOR CHLICATION OF TURES

Bearing Director

Date:

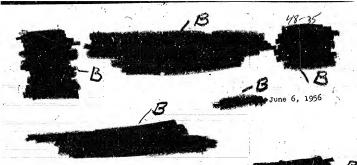
Distribution:

Orig & 2 - Addresses

- 1 158/00
- 1 TSS/FASB
- 1 TSS/SRB 2 - TSE/CD

7 November 1955)

PILE 44 Examination for the Period from May 25 to December 31, 1955



We have examined the balance sheet of

was at December 31,

1955 and the related statement of income and unexpended income for the period from May 25 to December 31, 1955. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying balance sheet and statement of income for period and unexpended income present fairly the financial position of the financial position of the period from the date of incorporation, May 25, 1955, to December 31, 1955, in conformity with generally accepted accounting principles applied on a consistent basis.

1

BALANCE SHEET

As at December 31, 1955

Assets__

In bank On hand \$ 40,677.52

40,877.52 104.76

Advances to employees

425.00

Air travel deposit

Liabilities

Accrued expenses
Salaries
Social security taxes

1,829.16 366.56

2,195.72

Unexpended income, Exhibit B

39,211.56 \$ 41,407.28

Exhibit B

INCOME FOR PERIOD AND UNEXPENDED INCOME For the Period from May 25 to December 31, 1955

Contributions received

\$ 145,270.12

Expenses	
Salaries	10,974.96 -
Consultants' fees	2,519.00
Legal fees	500.00
Travel	10,541.85
Reference library	470.00
Payroll taxes	407.13
Conferences	142.98
Dues and subscriptions	161.80
Office supplies and postage	57.57
Communications	61.48
Furniture and equipment	1,952,77
Millitute and edathment	268.96 28,058.56
Miscellaneous	

B

et income for period, and unexpended income, Exhibit A

70,000.00

78,000.00 106,058.56

39,211.56

48/35

General Budget

This beget is divided into three general headings each covering a project.

The studies of brain function and the effects of various drugs and procedures upon brain function is a continuing project which is primarily under direction.

The completion of the study of the model of the new project on the study of Defection will be under my direction. However, it should be understood that both of us actually participate to some extent in all of the projects.

The difference in the salary allocated for the two of us is primarily based upon the fact that much more of my time is spent in the administration of all of the projects.

Project

The compilation of the fundamental data from the tudy has been completed.

With the completion of the interviewing, it has been possible to cut down
materially upon the staff assigned to this project. The following members

of the staff will be separated from our payroll on July 1st:



The material assembled in the course of this study is quite extensive. When properly analyzed, it promises to provide us with much valuable information. This analysis, however, will take at least 6 months and some parts will probably have to continue for the entire year. In the initial analysis of these data, it will be necessary to have the participation of 1 psychiatrist, 1 psychologist, 1 physician, 2 research assistants as well as typists. It will also be necessary

WARNING NOTICE

6 months 6 months 6 months 6 months 1 year

to have the services of a statistician.

For the purpose of analyzing these data and preparing the necessary reports, we are assigning members of our staff to continue with this project in the

following categories:

Director	Part	time
		time time
	Part	time
	Part	time
	Full	time
Time of 1, typist	Full	time

Supplies will be required for this work.

It is to be emphasized that this analysis of the data and preparation of reports is essential to our realizing our investment on this project. The expense of this analysis is only a small proporation of the original cost of gathering the information.

Study of Defection

It is estimated that the study of defection will get under way in the Fall after the completion of the major part of the work in reviewing the data from a the fall two lect.

Some of the personnel in this project will be new. Specifically, it will be necessary to have a staff member who is competent in the fields of history, political science and the social sciences, as well as a replacement for

The salaries budgeted for this new project is drawn up on the basis of spending only 2/3rd of the annual salaries of the staff during the forthcoming year.

WARNING NOTICE SENSITY IN ELL SENCE SOURCES AND METHOUS INVOLVED

Brain Study Project

This is a continuing project. The only new staff member assigned is a psychologist assistant who will carry on psychological testing in this project under the direction of thereby, freeing so that he can participate in the other two projects.

	Total	79.795.00	1.596.90	800.00	3,000,00	13,500,00	00.64%.1	200,000	00.009	1,000,00	1,200,00	200.00	00*009	300.00	135.826.65	10,866,13	925.60		147,618.38	
	Study	45.070.00	2,253.50	000	1,,000,00	7 13,500,00		2,500,00	2000	2002				100.00	90 101	05.454.50	100000		70.637.29	
1956 - 1957	- V Study	39,150,00	1,957,50	00.00	800,00		1,245,00	00.000.4	00.001	300,00	2000	00.000	900.009	100.00		51,556.50	4,124,52	26.25.00	56 606.62	
2011	Project	15,575.00	778.75	311.50	00 002		•			700.00				100.00		18,865.25	1,509.22		Cit doc oc	7202/2007
	•	Paymoll	Retirement	Social Security	Statistical Services	Supplies & Supplier & Supplier	Office Fur- & South	Travel & Entertainment.	Reference Library	Telephone	Consultant Fees	Maintenance	Conference Expenses	Electricity	Tracerranie on	Sub Total	8% Overhead	8% Overhead on Rent	(\$11,570,00)	Grand Total
(()	-8/-)				_			٠				_		_			_	_	

SALARY SCHEDULE Brain Study *Director- Special Consultant 9,000.00 $(\frac{1}{2})$ 7,500.00 6,000.00 2,950.00 5,000.00 4,000.00 3,120,00 Psychological Assistant 3,000.00 45,070.00 Dir. and Consultant \$11,000.00 Sychologist (1) 4,500:00 Secretary . 4,250.00 Defection Physician 5,500.00-,900.00 4,700.00 2,000.00 2,200.00 450.00 3,500.00 Psychiatrist 3,600,00 3,500.00 3,400.00 -Typists-3,100.00 39,150.00 2,125.00 15,575.00 1: 6 9. 550.00

600.

-		\mathcal{B}	
Budget			13
	denne	-	- Parel

The following must be considered in the budget:

Salaries 5,750,00 Soc. Sec. & other t. 115,00	
Exec, Sec. 15,000.00 300.00	21,165.00
Rent 7 flancieu en ce	11,570.00
Elec. and telephone Fur. and Fix.	1,500.00
Conference Expenses	1.000.00
Travel and Entertainment	5,000.00
Office Supplies and Misc.	500.00
	41,435.00

Legal & Constituing

RECEIPT

		the following:

Oashier's Chack in the amount of \$38,000.00, drawn on the

Treasurer's Check 751608 in the amount of \$22,000.00 drawn on the

both checks rayable to t

Date:

RECEIPT

Receipt is hereby acknowledge of Check #197120, in the amount of \$37,719.95,

dated

18 August 1955, payable to the

Date: ang 19 1955



12 October 1955

MEMORARUM FOR: CHIEF, PIRABCE DIVISION

VIA

758/Dudget Officer

SUBJECT:

MOUTERA Subproject 48, Invoice #3 Allotment 5-2502-10-001 and 6-2502-10-001.

1. Izvoice #3 covering the above subproject is attached.
Other invoices will follow later. It is requested that payment be made by cashier's about as follows:

One check for \$33,000.00, drawn on and account check in the securit of \$22,000.00, and both payable to the

 Both checks should be forwarded to Chief, Te3/Chemical Division, through Te3/Eudget Officer, no later than 25 October 1955.

Chief
TS8/Chewical Division

1 747.1957

Attachments
Invoice & Certifications

Distributions

Orig. & 2 - Addressee 1 - Comptroller 27 - TSS/FASB

2 - TSS/CD

TSS/CD (11 October 1955)

T TT : 23 000.00

12 October 1955

INVOICE

For services



CERTIFICATIONS

(1) It is hereby certified that this is Invoice #3 applying to Subproject h8 of MUNITA, that performance is satisfactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agenda of the payments and receipts is on file in TES/CD, that this bill is just and correct and that payment thereof hes not yet been made.

Chief, T86/Chemical Division

Dates

(2) It is hereby certified that this invoice applies to Subproject 48 under MULITA which was duly approved and that the project is being cerried out in accordance with the nemocrandum dated 13 April 1953 from the DOI to the DD/A, and the extension of this authority in subsequent memoranda.

Research Director

Dates



17 August 1955

MINORANDOM FOR: CHIEF, PINANCE DIVISION

AIV

TSS/Budget Officer

SERJECT

Subproject 48 MULIRA, Invoice 2

Allotment 5-2502-10-001

Invoice So. 2 for Subproject 43 of Project MULTRA is attached. Other invoices will follow later. It is requested that payment be made by cachier's check drawn on the amount of 437,719.95, payable to the the should be sent to Chief, TSS/CD through TSS/Budget Officer by

SIBNEY COTTLIES Chief TSS/Chesical Division

Attachments: Invoice & Certifications

Thursday, 13 August 1955.

Distribution:

Orig & 2 - C/Finance Division

1 - Comptroller

1 - TSS/FASB 1 - TSS/SRB

2 - TSS/CD

17 August 1955





INVOICE NO

17 Aug 55

for maryices.....\$37,719.95



CERTIFICATIONS

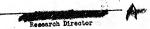
(1) It is hereby certified that this is Invoice Ng. 2 applying to Subproject A3 of MULIRA, that informance is detiafactory, that the services are being accomplished in accordance with mutual agreements, that a detailed agends of the payments and receipts is on file in TSS/CD, that this bill is just and correct and that payment thereof has not yet been made.

Date:

SIDNEY GOTTLIED Chief, TSS/CD

(2) It is hereby certified that this invoice applies to Subproject 43 under MULIRA which was duly approved and that the project is being carried out in accordance with the memorandus dated 13 April 1953 from the DCI to the DD/A, and the extension of this authority in subsequent memoranda.

-





17 August 1955

MEMORANDEM POR : COMPTROLLING

Finance Division ATTENTION

MEDISTRA Subreroject 43 SUBJECT

Under the authority granted in the memorandum dated 13 April 1953, from the DCI to the DD/s, and the extension of this authority in subsequent monorand, Subproject 43 was previously approved. Under the same authority an additional sum of \$100,000,00 has been authorised to sover the subproject's expenses (thereby bringing to a total of \$100,000,00 funds obligated during FY 56) to be charged to Allotamt 6-2502-10-001.

> SIDNEY COTTLINS Chief TS3 Chemical Division

CELICATION OF TUNDS!

Research Director

Dates

Distributions Orig & 2 - Addressoe

1 - TSS/OC

1 - TSS/FASB

1 - TSS/SRB 2 - TSS/CD

7 August 1955



PENERARDEN FOR: THE COMPTROLLIN

Finance Division * BOITKSTTA

SEBJECT

: MEULIRA, Subproject 48

Under the authority granted in the memorandum dated 13 April 1953 from the DCI to the DO/A, and the extension of this authority in subsequent menorands, an additional \$37,672.00 of the over-all MIGLIFA funds has been obligated to cover the subproject's expenses. DANCEL

STLITTOD TENGTA TSS/Chemical Division

APPROVED FOR COLICATION OF PURES

Resporch Director

Date:

Distribution. Crig & 2 - Addresses

> 1 - TSS/00 - TSS/FASB

1 - TSS/SRB 2 - TSS/CD





10 June 1955

MEMORANDUM FOR: DE

DEPUTY DIRECTOR (SUPPORT)
DEPUTY DIRECTOR (PLANS)

SUBJECT:

APPROVAL:

DD/8

Project — H

1. As of 30 June 1955 this office will have eliminated those phases of financial and administrative activities which categorize as a project subject to Section 9.4 of the Confidence and Regulations. After 30 June 1955 TSS will operate a manner consistent with other similar resperch projects undertaken by it.

2. Permission is requested, the fefore, to change the classification of Projects and Profession of a CIA special project to that of a research activity of TSS, and further, it is recommended that the Administrative Plan be terminated as of 30 June 1955.

Chief, TSS
CONCIDA:
(Working Committee)

DD/S Representative (Working Committee)

Distribution
Addresses - Orig. 11
1 ea to

- C/TSS

2 - TSS/CD

- TSS/SRB

Executive Secretary, Working Committee

Received the sum of \$29,900.00.

June 24, 1955



9 June 1955

MEMERANDEM FOR: CRIEF, PINANCE DIVISION

AIV

: TSS/Budget Officer

SUBJECT

Project MIVLIEA, Subproject No. 48 Invoice fl, Allotment 5-2502-10-001.

Invoice No. 1 for Subproject 48 of Project NAULEA is attended. Other invoices will follow later. It is requested that payment be made by eachier's check drawn on a fin the amount of \$29,900.00, payable to the The check should be cost to Chief, TSS/CD through TSS/Sudget Officer by Briday, 17 Jone 1955.

SIDERY COTTLIES Chief TSS/Chemical Division

Attachments: Invoice & Certifications

Distributions

Orig & 2 - Addressee 1 - Comptroller

1 - TSSATASB

11 - TSS/CD

1 - Chrono



3 May 1955

MEMBRANDIN PORI COMPRIOLIER

APPENTION:

Picecco Divisica

STRIBUTE

Project MARTHA, Subproject 48

there the authority granted in the recording dated 13 April 1953 from the DII to the ID/A, and the extension of this authority in subsequent monorade, Subproject 48 has been approved, and \$30,000 of the over-all Project MUNICAL funds have been obligated to cover the subproject's expenses and should be charged to Allowant 5-202-10-008.

Chief, T35/Checical Division

APPROVED FOR CHLIGHTICH OF FUEDD:

Rescarch Director

peta.

Distribution: Addresses - Orig. & 2

> TSS/FASB - 1 TSS/FASB - 1 TSS/CD - 2





PROPOSED BUDGETS

Fiscal Year 1955-56

0	Summary		
B	Budget	. \$	84,295.00
	General Administrative		54,059.0
	Project #1		47,950.0
	Project #2		84,175.0
	Wetal Bridget Remont	\$	270.479.0



PROPOSED BUDGET

Fiscal Year 1955-1956

Society Budget

Administrative

	Salaries	• • • • • •	
		\$ 9,000.00	
	Executive Director (3/4 time)	10,000.00	
	Administrative Assistant	5.185.00	1000
	Clerk Typist	3,000,00	\$ 27,185.00
	Office Equipment and Supplies		
	Equipment	410.00	
	Supplies	300,00	710,00
	Travel		
H	Recruitment, Official Conferences and consultations (most)	1,800,00	1,800.00
	Contingency Fund		10,000.00
	Office Space and Expense		
	Rent and Maintenance	6,000.00	pose on te
	Telephone	600,00	6,600,00

Special Projects
To provide mechanisms to assess present, available information and personnel in the various fields of interest of the concept.

1. Conferences - 4 annually (@ 7,000,00 ea.) Approx. 20 participants \$28,000.00

Special consultants 5,000.00



PROPOSED BUDGET

Fiscal Year 1955-1956	. 44
No. in case	1
for all	Marian.

Salaries 3,800,00 \$ 3,800,00 Secretary Office Equipment and Supplies 300,00 Equipment Subscriptions, etc. 100.00

General Administrative

Stationery & Supplies	500,00	900,00
Travel		
Recruitment, meetings and local	a se les	
travel (directly related to		
program)	3,160.00	3,160,00
	- M	
Office Space and Maintenance		
Rent	14,400.00	
Exterminator	96,00	
Gas and electricity	720.00	
Telephone	1,800,00	
Household supplies	300.00	
Cleaning man	1,092,00	18,408,00
Administrative Fee		13,791.00
General Clerical Staff		
4 Clerk-typists @ 3,000.00	12,000.00	
Equipment and Supplies	2,000,00	14.000.00

Total General Administrative



PROPOSED BUDGET

Fiscal Year 1955-1956

Project #1

Basic Studies on Human Brain Functions

Salaries		
2 Neurologists @ \$5,000 (1 full-time or 2	4	
half-time)	\$ 10,000.00	
1 Neurologist (half-time)	4,000.00	
1 Neurological Assistant (full-time)	5,000.00	
1 Psychologist (half-time)	4,000,00	
l Physiologist-Psychologist (full-time)	6,500,00	
3 Technicians @ \$2,700	8,100,00	
	2,750,00	\$ 40,350,00
1 Clerk typist		* 40,,,,,
m		
Technical Equipment and Supplies	\$ 4,000,00	
Equipment		5,500,00
Supplies	1,500,00	5,500.00
Office Equipment and Supplies		
Equipment	250.00	
Supplies	250.00	500,00
Travel		
Meetings	1,600.00	1,600,00
Laboratory Space and Maintenance		_
furnished	1	-0-

Total Budget Project #1





PROPOSED BUDGET Fiscal Year 1955-56

Project #2		
Factors Affecting Behavior, Attitudes and M	the coming fiscal	year
The ce studied in	0110 004418 4444	7
Salaries	\$ 6,500.00	1000
1 Anthropologist (full-time)	3,500,00	3 14 6
1 Anthropological Asst. (IULL OF 1/2~2/3	3,000,00	
1 Linguistic Asst. (full-time)	3,000.00	
l Admin. Asst. (For. National		
1 Secretary (full)	3,300.00	
1 Parchologiet (full-time)	9,600.00	
1 Psychologist Asst. (Fellow)(full-time)	4,000.00	
1 Conneterry (full-time)		
2 Psychiatrists @ \$6,000 (half-time)	12,000.00	
1 Physician (full-time)	8,000,00	
1 Physician (Fellow)	4,000,00	\$ 62,200.00
I Physician (Ferrow)		-
and mutament and Complete		
Office Equipment and Supplies	\$ 2,050.00	
Equipment	2,500.00	
Stationery and Supplies	1,000,00	
Books	1,500.00	\$ 7,050.00
Psycho. tests, maps, misc.		
	3,125.00	3,125,00
Informants (125 c \$25)	3,123,00	,,,,,,,,,
	6,000,00	6,000,00
Special Candidates	0,000,00	0,000,00
Travel	tc. 5,800.00	5.800.00
Meetings and local travel - meetings, e	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,
Office Space and Maintenance		-0-
The state of the s		
Total Budget	Project #2	84,175,00
4 IOURI BUORGE		



DENDUM FOR THE RECORD, SUBPROJECT 4

The purpose of the Addendum is to set forth the mutual administra. tive responsibilities of the he sponsor. Therefore, it is mutually agreed that.

A. Funds shall be made available for the operation of the he basis of an annual itemized operating budget prepared by the ith the advice and guidance of the sponsor. This budget shall set forth, but not necessarily be limited to, the following:

- Total compensation of personnel:
- Equipment cost (scheduled, if possible);
- Travel and per diem expenses; Operating expenses;
- Contingency fund; and With reference to total compensation of personnel, the shall submit a manning table with the budget showing the positions to be filled and the salaries applicable thereto.
- manner deemed B. Funds shall be advanced to the appropriate by the sponsor.
- shall agree that funds advanced by the sponsor shall C. The be expended only for purposes as designated by the sponsor.
- official shall give a signed true-name D. An authorized receipt to the sponsor for each advance of funds.
- hall agree to keep books and records in a form and manner as designed and/or approved by the sponsor, and to submit monthly summary financial statements in a form designed and/or approved by the sponsor.
- shall submit to the sponsor an annual sudit of their books by a Certified Public Accountant. In addition, the sponsor shall reserve the right to audit and examine the books and records at any time.
- hall agree not to change their corporate form of organization, nor to amend their charter or bylaws without first receiving the concurrence of the sponsor.
- H. Title to all fixed assets (equipment, technical equipment, furniture, fixtures, etc.) purchased with the sponsor's funds shall remain with the sponsor. Upon completion of the program the sponsor will instruct the investigator as to the method and mode of disposal.
- shall be those determined and/or I. Expense policies of the approved by the sponsor, and if it is decided to terminate the



relationship, the agrees to return to the sponsor all or any requested unexpense; portion of the funds provided by the sponsor for support of the second sec

J. The shall agree to obtain wherever possible, documentation for expensions and to retain such documentation in a manner suitable to the sponsor.

K. All personnel of the water witting of U. S. Government interest shall sign Secrecy Agreements and/or Memorandums of Understanding.



Date:

D D A 12 T

3 May 1955

MEMORANDUM FOR THE RECORD

SUBJECT: Project MKULTRA, Subproject 48

and letting forth their research program. It is a continuation and expansion of the research activities that have been carried on during the pest twelve months as a part of Project

- 2. It is planned to allow Project to expire on 30 June 1955.
- 3. One of the objectives of Subproject 48 will be to acquire those assets of thich are considered to be of value.

4. The total cost for this investigation will not exceed \$270,479.00, including an 8% administrative fee, for a period of one year.— At the present time the sum of \$30,000 is being committed. The balance of the total will be committed at a learnest.

later date.	July Gollto
	STONEY GOTTLIEB
Chi	ef, TSS/Chemical Division
APPROVED FOR OBLIGATION OF FUNDS:	APPROVED FOR ADDITIONAL OBLIGATION OF FUNDS: (\$100,000,00)
Research Director	Research Director
Date: May 10, 1955.	Date: 17 Aug. 1910
Original only Attachment	APPROVED FOR ADDITIONAL OBLICATION (FUNDS: (\$140,479.00)

Research Director

March 4, 1955

Subject: A Proposal for Implementing the



A. On February 14, 1955 we presented the following memorandum relating to the needs of the field which we have designated

Based upon our experience and knowledge gained during the past year, it is our opinion that the company's needs in our field of interest fall into the following categories:

- A need for a better understanding of the functions of the human brain and how these are affected by chemicals, physical injuries, and procedures such as isolation and hypnesis.
- 2. A need to know more about what kind of information must be obtained about individual men in order to assess them in terms of their capabilities and probable performance in various situations; and a need to know how to obtain this information under operating conditions.
- A need to know more about the genesis of the attitudes, behavior, and motivations of man and how these can be altered and controlled.
- 4. A need to know what aspects of the culture and society from which an individual originates must be taken into consideration in assessment and prediction of performance.
- A need to know more precisely how stress situations stemming from interpersonal relations affect human behavior, attitudes, thought processes and bodily functions.
- 6. A need to have available a group of consultants, knowledgeable in the fields described above, and also witting of the general problems faced by the company in these fields; who can be called upon to give advice and assistance about immediate problems which arise from time to time; and who can also from time to time review the fields of our own efforts and those of the enemy, and advise what new investigative programs need to be undertaken.

by authority of:
date: Vine 1977
EZ INDA: CL SY

IMPDET: CLTM steam of interest defined in this memoranoum taken together constitute
the general area of interest of the
It is our understanding it has been agreed that these points do represent
important areas of interest for and that a general program must be
implemented in order to meet these needs. The purpose of this memorandum is

Implementation of the involves three general steps:

- 1. Assembling knowledge already available.
- The development of new knowledge in areas of pressing importance through the establishment of research programs.
- 3. Identifying and arranging access to people and institutions who possess important skills and knowledge and who can be utilized in the present or future development of this program.

Proposal I.
will serve the following purposes:

to implement the

- 1. It will provide a covert funding mechanism for projects which may wish to set up in the general field of including the project
- It will provide a covert mechanism for making contact with scientists in our fields of interest and for obtaining information from them and other sources without revealing Government interest.
- 3. It will provide a means of holding scientific conferences and symposia which will make it possible for us to have a rapid survey of information and potential assets in our various fields of interest
- 4. It will provide a mechanism for assembling a group of consultants and for funding them without revealing Government interest.
- It is proposed that the shall be incorporated and established under the guidance of legal representatives. It will be arranged that will be able to retain control of funds deposited with the

dete: Joje 1977

48-46 -3-

to recover these funds if it wishes. The full follow standard accounting procedures and the books will be available for audit and review.

It is our plan to state that the lawyer for our present anonymous donor has decided to set up this as a non-profit, incorporated foundation to handle the funds which he is now administering for The membership of the will be limited to those administering the funds. will be President, and I will be Vice President. Tressurer. A few other "members" of the may be appointed if this seems advisable.

For the present, the will occupy an office at anticipated that separate offices for the will be rented in a secure place in the area at some time in the future. It is planned to have a suite consisting of an outer office and an inner conference room. These offices of the will provide a place for meetings with persons whom it would be unwise to meet as a secure repository for classified documents. The budget for the includes the salaries for the provision is also made for a clerk-typist who can be assigned to the person and the person of the p

During the coming year the will sponsor conferences of the best available scientists active in several fields of pressing interest to the Ecology program. Four conferences are planned under general headings such as:

- Methods of altering human attitude, behavior, and motivation.
- 2. Problems of prognosis and the prediction of human performance.
- Present state of Pavlovian psychology.
- 4. The potentialities and limitations of hypnosis as a means of altering human behavior.
 - It is planned to hold these conferences on a quarterly basis; up to twenty

paper covering their major area of competence. Each paper will be open for discussion by members of the group. Scientists who participate will be specifically selected by invitation, the criterion being their competence in the field. Their expenses of attendance will be paid. It is anticipated that each conference will cost approximately \$7,000. In addition to those actually participating in the conference, there will be an opportunity for non-participants to attend and observe the proceedings. The proceedings of each conference will be printed.

We feel that conferences such as these will not only make it possible for us to obtain a rapid survey of the present state of development in each of these fields but will also enable us to assess the caliber of participants and spot various men who might be useful assets to

The provision for special consultants allows for the expenses of consultation of various cleared scientists on ad hoc problems arising in relation to the needs of the program and of

The budget for the provides also for one field trip to an oversess country. We anticipate that studies of foreign nationalities to be carried on in during the coming year will bring us to the point of considering the advisability of setting up similar studies overseas. It will probably be necessary for persons representing the to visit the scene of proposed activities overseas to assess the potentialities of the area and determine the manner in which these studies should be set up.

II. PROJECTS AT The general purpose of the projects at

and also to set up research programs in special areas of interest where there is a pressing need for more information. The proposed budget for the project is divided into three categories headed:

48-46.

A. General Administrative Costs for projects.

B. Project I - Basic Studies on Human Brain Function

C. Project II - Factors Affecting Behavior, Attitudes and Motivation

A. General Administrative Costs for Projects: This separate of the budget includes the cost of facility at and equipment, travel, and office supplies directly attributable to administring the and projects. Administration of these projects will be under the Director and Executive Director whose salaries along with that of the administrative assistant have been included in the project of the

We have included in this general administrative budget the administrative

for This sum is now set at To f all monies handled by

and covers the clerical and administrative costs of handling the payroll, and the Social preparing salary checks, the cost of space used at for people on this payroll. The exact Security payments made by amount of this cost will not be stated at the p esent time because we anticipate will deposit with only such amounts of money as are necessary to cover payroll and The sum of \$14,000 which is given in the budget expenses going through should represent top limit. However, it must be pointed out that similar institutions) have a usual administrative fee between 10% and 20% which is deducted from all grants. It is my understanding that the charge on will be set at around grants given by the 15% during the forthcoming year. The 8% fee which is charged on the has made on any grant of this size. grant is the lowest charge which Since this grant ostensibly comes from a private donor the reason for the low charge is not completely apparent to those who handle the money. Furthermore, Derngraded to

NAME OF STREET

by authority of: date: June 1977

fee for

H 47-46

the administrative authorities at assure me that does not cover their total cost for handling payrolls and for space, and they may wish to consider with our representatives the possibility of increasing their administrative fee. However, this matter has not comeup yet.

The general administrative project also provides for 4 clerk-typists. These clerk-typists will not actually be used in administration but will be hired and assigned to the various projects as the need arises. We are retaining an administrative typing pool in order to be free to control their number and assignment.

- B. Basic Studies on Human Brain Fraction: These studies are being carried out in the laboratories at The entire project includes five (5) studies which are being carried on in parallel.
 - 1. The measurements of clinical changes in behavior, thought, speech, etc.
 - Measurements of brain function by standard psychological testing procedures.
 - Measurements of brain function by psycho-physiological testing procedures (the Halstead Battery and special modifications).
 - 4. Measurement of brain function by conditioned reflex techniques.
 - 5. Localization of areas of brain damage and the site of action of drugs.

The general rurpose of this program is to understand how human behavior is related to brain function. The scope of the five sub-projects allows us to set up measuring devices and acquire a high level of knowledge in areas of neurology, pharmacology, and physiological psychology which directly pertain to the use of drugs, hypnosis, brain damaging operations, electronarcosis which are now being employed in Intelligence operations or are likely to be so employed.

Furthermore, it provides us with a cadre of cleared scientists working in this field who can be utilized as special consultants if need be.

C. Factors Affecting Behavior, Attitudes and Motivation of
This project also includes a number of studies being carried on in parallel.

CB-16 -7-

 The anthropological team is investigating the cultural and social determinants of behavior in the subjects and the impact of cultural change upon these.

- 2. The psychiatric group is working on the dynamics of personality development in these subjects and the manner in which their attitudes and motivations have been formed.
- 3. The psychologists are engaged in evaluating the usefulness and applicability of commonly used psychometric tests in the evaluation of members of this group.
- 4. The physicians are concerned with the evaluation of the reactions of this group to stress situations.

Each of these sub-projects is capable of being developed into a major project of its own covering one of the important areas of interest outlined in the memorandum of February 14th (shove). Based upon the information gathered from the survey conferences to be held by the during the coming year and from our experience gathered from the present study of the new studies in the fields of alterations of attitudes, behavior, and motivations, evaluation of human capabilities and future performance, etc. may be designed by the verious members of the staff of this project.

During the coming year the various members of these teams will also be asked to consider the possibility of developing investigative programs in other areas of interest covered by the concept as outlined in our memo of 14 February 1955.



SECRECY AGREEMENT

MEMORANDUM OF UNDERSTANDING

- 1. I acknowledge the fact that because of the particular relationship between myself and the United States Government, I will be the recipient of information which, in itself or by the implications to be drawn therefrom, will be such that its unlawful disclosure or loose handling may adversely affect the interests, and possibly the security, of the United States of America.
- 2. I will always recognize the paramount interests of the United States Government in information which I may possess or acquire as a result of conversations with Special Representatives of the Government or as a result of requests placed upon me by Government representatives pursuant to this understanding.
- I solemnly pledge my word that I will never divulge, publish, or revealeither by word, conduct or by any other means, such information or knowledge, as indicated above, unless specifically authorized.
- I agree not to inform anyone that I am being considered for a position with the United States Government, unless specifically authorized.
- I agree not to discuss by name or otherwise any individuals with whom I
 have talked in the course of making application for employment with the United
 States Government.

Signature:	A	Signature:	/C
Samuel Control of the Control	e of U.S. Governme		and the second

(Date) fun 15, 1856. (Date) 9 mm 15, 1956





SECRECY AGREEMENT

MEMORANDUM OF UNDERSTANDING

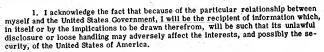
- I acknowledge the fact that because of the particular relationship between
 myself and the United States Government, I will be the recipient of information which,
 in itself or by the implications to be drawn therefrom, will be such that its unlawful
 disclosure or loose handling may adversely affect the interests, and possibly the security, of the United States of America.
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- I solemnly pledge my word that I will never divulge, publish, or reveal either by word, conduct or by any other means, such information or knowledge, as indicated above, unless specifically authorized.
- I agree not to inform anyone that I am being considered for a position with the United States Government, unless specifically authorized.
- 5. I agree not to discuss by name or otherwise any individuals with whom I have talked in the course of making application for employment with the United States Government.

Signature:	4	Signature:		C
Representative of U.S. Gov	ernment		- O	
(Date) June 15	195.6	(Date)	1/15/56	,





MEMORANDUM OF UNDERSTANDING



- 2. I will always recognize the paramount interests of the United States Government in information which I may possess or acquire as a result of conversations with Special Ropresentatives of the Covernment or as a result of requests placed upon me by Government representatives pursuant to this understanding.
- I solemnly pledge my word that I will never divulge, publish, or reveal either by word, conduct or by any other means, such information or knowledge, as indicated above, unless specifically authorized.
- I agree not to inform anyone that I am being considered for a position with the United States Government, unless specifically authorized.
- I agree not to discuss by name or otherwise any individuals with whom I
 have talked in the course of making application for employment with the United
 States Government.

Signature:	A	Signa	iture:	_	/C	
			and the second s		Carlo	
Representative	of U.S. Govern	ment		٠.		
					.*	

(Date) 17.1838 (Date) may 17, 1956



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50 5-430 24 February 1956

MEMORANDUM FOR: Director of Security

ATTENTION : Chief, Security Research Staff

SUBJECT : Request for Assistance

1. It is requested that you provide TSS/Charical Division with an appropriately security approved attorney who may ensuer the legal questions that approved the security approved the security of the security

2. Thank you for your groupt action in this regard.



14

Distribution addresses - orig. & 1

TSS/CD - 1 TSS/SRB - 1 TSS/SOO - 2



#48 lewritz

16 November 1959

TO POST OF SECURITY

(Investigations and Support)

SIMI : Personnel Security

1. Reference is made to your memorandum, 80 4-2393, dated 26 0a. 55 concerning the various categories of personnel associated with

- 2. This is to advise that after extended study, this office regards your plan as a fine constructive effort which will serve to solve certain problems arising from the project. This effice offers no substantial objection to your formulated plan. However, your attention is invited to the fact that the Dir of Sec cannot arbitrarily divest hisself of his responsibilities. Among his duties, which relate to the entire Agency, is the passing upon the qualifications from a security standpoint of all persons hired either directly or indirectly. Accordingly, it is pointed out that all persons utilized by the project in any capacity thatsever are subject to the determination by the Security Office as to the propriety of their use.
- 3. You are also advised that covelt security approvals will be required for all persons falling into group C prior to their entering on duty and before any commitments are made. In regard to group D, it is the feeling of this office that every effort should be made to utilize the services of individuals acceptable from a security standpoint and that persons falling within the category group D should be restricted to an absolute minimum.
- 4. The SO is well every of the many problems attendant upon the operation of this project and wishes to advise you that every effort will be made to resolve individual questions sympathetically and with due regard to the complexities of the situation.
- 9. In the future, it is requested that all candidates for clearences in connection with this project be identified by the project cryptonym and the group designation as set forth in your memorandum.

POR THE DIRECTOR OF SECURITY:



50 4-2503 7 November 1955

Chief, Security Support Division/Office of Security MEMORALDUM FORA

ATTENTION

SUBJECT

Safe Space

1. It is requested that your office assist TSS/Chemical Division in the acquisition of eafe space in the same area. The usual type of space that will be required will be hotel rooms. As was pointed cut in our conversations on this subject, there may occur a muster of requests which will not provide the usual desired lead time. As you indicated, it was your opinion that this was not an insuracountable problem. It is suggested that the following procedure be followed:

will advise in what name the space ground be reserved, as well as the space requirements. She will not request a technical inspection; however your officeed 111 be the

inspected local contact. kiso, she will errange to provide funds to cover the expense of the safe space.

2. Please advise this office by merorandum of your office's comments, as well as furnish this office with the name and telephone representative. number of your

> Security Operations Officer pp/e/

Distribution: addressee - orig. & 1 T39/800 - 4

50 4-2412 26 Cetober 1955

HEMORINOUN FOR: Director of Security

SUBJECT : Security of Operations -

INTRODUCTION

ha the payment restricted and to optimize the over-

The principal mission of will be to conduct overt research in the fields of Chemistry, bedicine, Psychiatry, Sociology and Anthropology as it applies to the composit study of human ecology. From these overt studies the ISS Chemical Division, in conjunctionality appropriate personnel of the host organization will utilise the information obtained to determine the best nethed for confuct for Agent-Agency relationships.

COVER

Cover for this project has and will continue to be a unit

This unit is identified as the

In the Department of Medicine,
It is an integrated part of the

The founding of the through the use of MCUTRI funds via grants from the introduced by an atvertey in representing the for the granting of the funds for this purpose to the

PHYSICAL SECURITY

Physical security is not a primary factor insofar as this project is concerned. Ecower, the facility currently being utilized in the beat the subject of two separate covert physical surveys and was indicated as being satisfactory.

/ The reason



SO 4-2412 continued

Subject: Security of Operations

-H

The reason physical security is not of primary concern is the fact that as a general rule there is nothing of a plassified nature maintained or retained on the presises. The one exception to the general rule is that occasionally a classified paper is transatived to one of the principals for his information, and after it has been read is returned to headquarters. For storage of such a document, a safe type repository is located in a locked roon of the fourth floor of the facility. The combination to the safe is known only to the kiministrative hesistant for the Progress.

Currently plans are being studied as to how even this very limited amount of classified information may be eliminated from the premises.

OPERATIONAL SECURITY

All work being conducted by the last to be performed as an open scientific study. The ees classified piece of information is who is the true sponsor. Therefore no Acondy personnel (Staff esployees) are authorized to visit the conductivity, officially or unofficially.

blacker it is necessary for Agency personnel and principels of the meet on official business, safe space such as a lower router suite must be soquired. To acquire safe space, TSS/CD will request TSS/SOO to obtain space. CD/TSS must advise as to the space requirements and classification of personnel, material, accounted, equipment and conversations that will take place. TSS/SOO will request SSJ/SO to actually acquire the space and to conduct a will request SSJ/SO to actually acquire the space and to conduct a technical survey of the area. (It is during these meetings that classified documents referred to previously change hands)

Communications between Headquarters and will be as follows:

Telephone Incoming calls to Readquarters from the better to CD/TEST's unlisted telephone. Calls originating from headquarters to the shall be placed on the Executive line, to a private unlisted number available only to the principals and administrative Assistant.

Fall Besignarters incoming mail will be addressed to the covert mail box. Outgoing mail will be on non-government bond paper. It may ratibex. True names should not be

/used in any



Subjects Security of Operations

used in any form of communication. (D) personnel should obtain alias for communication purposes. Since Government interest is not to be shown; incoming and outgoing documents should not bear a classification stamping. However, file copies of outgoing correspondence and incoming correspondence should be appropriately classified. In addition, a notation should be added "not classified externally, classified (appropriate classification) for internal use."

PERSONAL SECURITY

All security inquiries will be covert in nature. Secondary oredentials should always be utilized.

In the event any personnel under investigation become alerted to the fact they are being investigated they should be advised, Ise, this is so, the reason being that the investigation is conducted at the request of the financial donor as a condition precedent to the giving of financial ansistance to the University.

Security Operations Officer pp/P/TSS

TSS/S00/ (25 Cet 1955)

Distribution: addresses - orig. & 1

TSS/CD - 1 TSS/SOO - 2

Yellow - extra

80 4-2393 26 October 1955

MEMORARDUM FOR: Director of Security

SUBJECT

Personnel Security --

INTRODUCTION

On 6 January 1955, TSS Chemical Division was delegated the authority to take over the research and development and the entire responsibility of the old joint. Security Office project, The operation of the old joint Security Office project, the period of the project, which were presently of safe houses in that the physical facilities, which were primarily of safe houses in the project of the operation of the ope

PACBLIN

Since there has been a change in the methods of operation there has arisen the specific problem of the types of personnel security approvals required for the Project, and also an interpretation is necessary as to what emphasis should be piaced upon what would, under other circumstances, be considered a security disapproval, together with the use or continued use of this type of individual.

DISCUSSION

There are three specific types of personnel involved on this Froject at this time and a fourth type in the future:

- A. Indigenous informant personnel. These are persons who are subject to a variety of medical, anthropological, and psychological tests. They are volunteers for these tests. They are contasted once, maybe twice, depending on the time involved in administering the tests. They are not the recipients of any classified information.
- B. The second type are those carloyees of the principally comprising the warm of the frogress. This group is used up of anthropologists, sociologists, psychiatrists, clerks, etc. This group administers the test to the first group, or the

/indigenous

50 4-2393 continued

Subject: Personnel Security -

indigenous informants, the subjects of such tests. All of their work is unclassified in nature. These persons qualified in the social sciences also contribute to the basis interpretation of the tests they have given. They are not the recipients of classified information.

G. The third type are those remains attached to the host organization,

the are fully commission of the true sponsymming the grant agency personnel in the final evaluation of information obtained from the tests. This group does receive classified information.

D. The potential fourth group would be those persons possessing appropriate backgrounds in the social and physical sciences who are noted for their solities in various fields, but who because of their solitrounds would definitely be "unclearable", but would be given "grants-in-aid" to conduct research in their sphere of interest. From their studies applicable portions would be siphoned off for keensy use.

RECOMPANDATIONS

It is recommended that the following types of security approvals and interpretation of the information be the foundation to solving the problem.

aroup 1 - Indigenous informant personnel. A covert mame check. As a rule this will be after the fact that is after their interviewe). The purpose of the name check would be to provide possible leads on other informants and a very general insight as to their beogrounds, which in turn would or could be correlated with test information. Coccelonally a field investigation may be requested on a very limited anaher of these persons, primarily for collateral information to be used in conjunction with their test.

Group B - Unwitting amployees of the A covert first investigation plus a covert (thirty day service required). The information so gained would not necessarily be the basis for employment or continued employment. If nothing derogatory is developed, future expansion of their knowledge, on a noof-tenow basis, sould then be possible. Excever, if derogatory

/information



50 4-2393 continued

Subject: Personnel Security &

information is developed this should not preclude smiltoneat or continued caployment, but should alert the principal officer of the host organisation to be cognisant of the type of individual he has as an employee. He then could take what steps he decend appropriate as to their use and then follow the host organization personnel procedures. Again none of these persons would be the recipients of classified information or be placed in a position where classified information is available.

Group C . Principals of the host organization or saployees of the state of the body as the state of the state of the state of the state of classified information. All of this group would have a full field and MED covert investigation, and a definite covert security approval for their use would be required.

Group D - The fourth potential group would be similar to Group B.

For your assistance in determining your office's comments or concurrence in the above recommendation, attached is a copy of the Security of Operations procedure.

Security Creations Officer

TSS/S00/2003 (25 Oct 1955)

Attachment

Distribution: addresses - orig. & 1 w/a TSS/CD - 1 TSS/SOO - 2 Extra Tellow

17 August 1955

MINGRANDOM FOR: CHIPF, FINANCE DIVISION

: TSS/Budget Officer

s Subproject 43 MEULTRA, Invoice 2 SUB JECT Allotsont 6-2502-10-001

Invoice So. 2 for Subproject 43 of Project MEULIRA is attached. Other invoices will follow later. It is requested that payment be made by cashier's check drawn on a H in the amount of \$37,719.95, payable to the should be sent to Chief, TSS/CD through TSS/Budget Officer by Thursday, 18 lugust 1955.

> STEAT COTTLING Chief TSS/Chemical Division

> > I LIKETY PRAT FUNDS FAR AVAILABLE 268

6.2501.10.001

Attachments: Invoice & Certifications

Distributions Orig & 2 - C/Finance Division

1 - Comptroller

1 - TSS/SRB

2 - TSS/CD

17 August 1955



48.54

17 August 1955

MEMORANDUM FOR: COMPTROLLER

ATTENTION : Finance Division

HKULIKA Subproject 43 SUBJECT

Under the authority granted in the memorandum dated 13 April 1953, from the DGI to the DD/A, and the extension of this authority in subsequent memorand, Subproject 43 as any suspension of the same authority as additional sun of \$100,000,00 has been authorised to cover the supproject's expenses (thereby bringing to a total of \$100,000,00 funds obligated during FI 56) to be charged to Allotment 6-2502-10-001.

> SIDNEY COTTLIES Chief TSS/Chemical Division

COLIGATION OF PURDS:



Research Director 115.

Date:

Distribution:

Orig & 2 - Addresses 1 - TSS/OC

1 - TSS/FASB 1 - TSS/SRB

2 - TSS/CD

17 August 1955

I CONTAY THE COUNCY ACE AVAILABLE 208

9 June 1955

MEMORANDUM FOR: CHIEF, FINANCE DIVISION

AIA

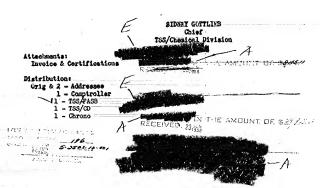
: TSS/Budget Officer

SUBJECT

Project MULTRA, Subproject No. 48 Invoice #1, Allotment 5-2502-10-001.

Invoice So. 1 for Subproject 43 of Project HXULTRA is attached. Other invoices will follow later. It is requested that payment be made by cashier's check drawn on a limit the amount of \$29,900,00, payable to the limit check about be sent to Chief, 735/00 through 735/Budget Officer by

should be sent to Chief, TSS/CD through TSS/Budget Officer by Friday, 17 June 1955.





3 Nay 1955

MEDICHAMPIN FOR COMPERCILIES

ATTENTIONS

Pissace Mylsion

SUBJECT

Project MAULTYA, Subproject 48

Under the authority granted in the memorandum dated

13 April 1953 from the DII to the DD/A, and the extension of
this authority in subsequent renorania, Subproject 48 has
been approved, and \$30,000 or the over-all Project MSULTAL
funds have been obligated to cover the subproject's expenses
and absuld be observed to Allowent 5-2502-10-001.

Chief, The/Chemical Division

HOLTHDING BOT DEVOLUTION

1

Sesearch Director

Date. 19751

Distributions Addresses - Oriz. & 2

T33/CC - 1 T35/FASB - 1 T35/SRB - 1 T35/CD - 2 I CERTIFY THAT FUNDS ARE AVAILABLE CHARGE TO ALCOMEN NO. 5-2502-10-MAY V. 1 EVIT

AUTHORIZING OFFICER



48

19 May 5.5 1 year

2502-10-001 30000.00

17 aug 55 6-2502-10-001 100 000.00 17 July 55 6-2502-10-001 140 479.00

1. 44/55 29,900.00 100.00 2. 41/55 37,719,95 62,380,05

3. 10/14/55 60,000.00 2380.05 4 /25/50 75,5/5.00 67344.05

5 4/1/56 67,344.05

Project Cloud & june 36